

About Almanac

This almanac aims at establishing an invaluable link between teachers, students and parents.

It is intended to serve as a :

- ready reference and planner for students.
- means of communication between parents and school.
- tool containing various important schedules for the session.

Students should ensure that they bring this almanac to school everyday, use it productively & maintain it properly. In case of loss / damage of Almanac, a new one will be issued on payment.

The Almanac belongs to

Name

Contact No.

A TALISMAN



“I will give you a talisman. Whenever you are in doubt, or when the self becomes too much with you, apply the following test. Recall the face of the poorest and the weakest man [woman] whom you may have seen, and ask yourself, if the step you contemplate is going to be of any use to him [her]. Will he [she] gain anything by it? Will it restore him [her] to a control over his [her] own life and destiny? In other words, will it lead to swaraj [freedom] for the hungry and spiritually starving millions? Then you will find your doubts and yourself melt away.”

– ***M.K. Gandhi***
(*Father of the Nation*)

* * *

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PARTICULARS OF STUDENT

Affix
Latest Passport
Size Photograph
in Summer
Uniform for
BV- I, II & III &
with tie for I - XII

Name : _____ Class : ____ Sec.: ____ Roll.No. ____

Admission No. : _____ Date of Admission _____

House : _____ Date of Birth: _____ Blood Group : _____

Aadhaar No.: _____

Category (Gen./OBC/MOBC/SC/ST) _____

Mother's Name : _____

WhatsApp / Contact No. : _____

Father's Name : _____

WhatsApp / Contact No. : _____

Guardian's Name (if applicable): _____

Contact No. : _____

Contact No. in Emergency : _____

Mode of Communication to School (Tick) :

On foot / By-Bicycle / Bus / Van / Private Vehicle

Details about siblings in DPS (if any)

	Name	Class / Section	Relationship
1	_____	_____	_____
2	_____	_____	_____

PARENT'S DECLARATION

My ward, Miss/Mst. _____ is a student of Class _____ Section _____ of DPS Dhaligaon. I, her / his father / mother will sign all her / his leave applications, report card, etc.

My details are given below.

Name: _____

Residential Address: _____

Contact No.: Off. _____ Residence _____

(IOCL/Non-IOCL) _____

Employee's ID No. : _____

(In case of IOCL Employee)

Specimen Signature :

_____ (Mother)

_____ (Father)

Date: _____ 20____

Checked and verified by Class Teacher

Mr./Ms. _____

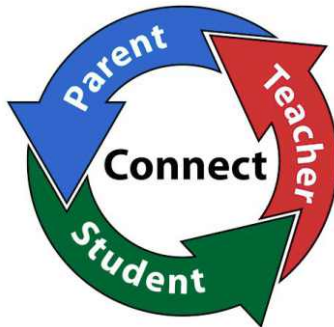
Contact No. _____

Signature _____

Date : _____

PHONE NUMBERS OF SUBJECT TEACHERS

Class/Sec.	Subjects	Teachers' Names	Contact Nos.
	1.		
	2.		
	3.		
	4.		
	5.		
	6.		
	7.		
	8		



□□□

EVENTS AND MEET UPS

Sl.No.	NAME OF EVENT/FUNCTION	TENTATIVE MONTH
1	PARENT TEACHER'S MEETING & PARENT TEACHER'S ASSOCIATION MEETING	
	ROUND-1	1 st Week of April '26
	ROUND-2	4 th Week of July
	ROUND-3	2 nd Week of October
	ROUND-4	4 th Week of January '27
2	NATURAL DISASTER MOCK DRILL	
	ROUND-1	In the month of April
	ROUND-2	In the month of August
	ROUND-3	In the month of December '26
3	Teachers' Trainings (In-House)	In the months of May, August, November '26 & February '27
4	Distribution of Merit Certificates	4 th Week of April
5	Faculty Integration Programme	In the month of May
6	MUN (Model United Nation)	In the month of June
7	GUEST SPEAKER'S PROGRAMME	
	ROUND-1	In the month of May
	ROUND-2	In the month of July
	ROUND-3	In the month of November
	ROUND-4	In the month of January '27
8	Commerce Carnival	In the 2 nd Week of October
9	Youth Parliament	In the month of August
10	ANNUAL DAY	2 nd Week of November
11	Career Counselling (VIII to XII)	In the months of April & October
12	Flavours of Charity & School Book Fair	14 th November
13	CHARITY SERVICE	In the month of February
14	Picnics / Excursions / Outings	In the months of November, 26/Mar, 27
15	School Mini Mart-Classes VI & VII	2 nd Week of December
16	ANNUAL SPORTS MEET	3 rd Week of December
17	Fitness Week	2 nd Week of January '27

Insights from the Principal

*“Life and time is the world’s best teacher.
Life teaches us to make good use of time and
Time teaches us the value of life.”*

- Dr. A.P.J. Abdul Kalam.



Warm greetings as we usher in a brand new academic session-2026-27 with new zeal and aspirations!

In an ever dynamic world, where everything is subject to change, we, in the educational domain understand perfectly well the shift of education from rote to digital learning, from tedious lecture sessions to experiential learning with real life situations. As educators, our focus is to build tomorrow's citizens who are well equipped in skills to face all the ups and downs and stiffest of challenges with an indomitable spirit.

Throughout our long journey, we have consistently striven to transform teaching pedagogy, strengthen co-curricular engagements, understand the unique aptitude of every child and extend the necessary support to enable them to flourish to their fullest potential.

In alignment with the National Education Policy 2020, we endeavour to foster 21st century learning and life skills through holistic, engaging and child-centric approaches.

A well planned academic calendar stipulating activities and events along with exam schedules have been incorporated in the Almanac. Every page of the Almanac throws light on the functioning of the school, rules & regulations, schedules & procedures about scholastic and co-scholastic activities during the session. Thus, it is a vital publication of the school that bridges all gaps between the school and all its stakeholders.

Best wishes!

A handwritten signature in green ink, which appears to be 'Rakesh'.

Dr. Rakesh Kumar Mishra

THE NATIONAL EMBLEM



The State emblem is an adaptation from the Sarnath, Lion Capital of Ashoka. In the original, there are four lions, standing back to back, mounted on an abacus with a frieze carrying sculptures in high relief of an elephant, a galloping horse, a bull and a lion separated by intervening wheels over a bell-shaped lotus. Carved out of a single block of polished sandstone, the capital is crowned by the *Wheel of the Law- "Dharma Chakra"*. In the State Emblem, adopted by the Government of India on 26 January, 1950, only three lions are visible, the fourth being hidden from view. The wheel appears in relief in the center of the abacus with a bull on right and a horse on left and the outlines of other wheels on extreme right and left. The bell-shaped lotus has been omitted. The words **Sat yameva Jayate** from Mundakopanishad, meaning **Truth Alone Triumphs**, are inscribed below the abacus in Devanagari script.

THE NATIONAL FLAG



The National Flag of India is a horizontal tricolour (TIRANGA) of deep saffron (Kesaria) at the top, white in the middle and dark green at the bottom in equal proportions. The ratio of the width to the length of the flag is two is to three. In the centre of the white band, there is a wheel in navy blue to indicate the

"Dharma Chakra", the wheel of law in the Sarnath Lion Capital. This symbol or the 'CHAKRA', is a Buddhist symbol dating back to 2000 century BC. Its diameter approximates the width of the white band and it has 24 spokes, which indicates that there is life in movement and death in stagnation. The saffron stands for courage, sacrifice and the spirit of renunciation; the white, for purity and truth; the green for faith and fertility. The design of the National Flag of India was adopted by India's Constituent Assembly on 22nd July, 1947. Its use and display are regulated by a code. **The flag symbolizes freedom.** The late Prime Minister, Pandit Jawahar Lal Nehru called it a flag not only of freedom for ourselves, but a symbol of freedom.

राष्ट्र गीत :: वन्दे मातरम्

वन्दे मातरं, वन्दे मातरम् ।

सुजलां सुफलां मलयज-शीतलाम्

शस्य-श्यामलां मातरम्,

वन्दे मातरम् ॥

शुभ्र-ज्योत्स्ना-पुलकित-यामिनीम्

फुल्ल-कुसमित-द्रुमदल-शोभिनीम्

सुहासिनीं सुमधुर-भाषिणीम्

सुखदां वरदां मातरम्,

वन्दे मातरं, वन्दे मातरम् ॥

'वन्दे मातरम्' भारत का राष्ट्र गीत है। इसकी रचना बंकिम चंद्र चट्टोपाध्याय ने की थी। इस गीत में भारत माता की प्राकृतिक सुंदरता, समृद्धि और महिमा का वर्णन किया गया है। यह गीत देशभक्ति, एकता और मातृभूमि के प्रति प्रेम की भावना को जागृत करता है।

राष्ट्र-गान

जन-गण-मन-अधिनायक, जय हे
भारत-भाग्य-विधाता ।
पंजाब-सिंध-गुजरात-मराठा
द्राविड़-उत्कल-बंग
विंध्य-हिमाचल-यमुना-गंगा
उच्छल जलधि तरंग ।
तव शुभ नामे जागे,
तव शुभ आशिष मागे ।
गाहे तव जय गाथा ।
जन-गण-मंगल-दायक जय हे
भारत-भाग्य-विधाता ।
जय हे, जय हे, जय हे,
जय जय जय, जय हे!

हमारा राष्ट्र-गान रवीन्द्रनाथ टैगोर द्वारा मूलतः बांग्ला भाषा में रचा गया था। भारत के राष्ट्र-गान के रूप में इसके हिन्दी रूपांतरण का अंगीकार संविधान सभा द्वारा 24 जनवरी 1950 को किया गया।

PREAMBLE TO THE CONSTITUTION OF INDIA

WE, THE PEOPLE OF INDIA,
having solemnly resolved to constitute India into a
SOVEREIGN SOCIALIST SECULAR DEMOCRATIC REPUBLIC
and to secure to all its citizens:
JUSTICE, social, economic and political;
LIBERTY of thought, expression, belief, faith and worship;
EQUALITY of status and of opportunity;
and to promote among them all FRATERNITY assuring the dignity of the
individual and the unity and integrity of the Nation;
IN OUR CONSTITUENT ASSEMBLY
this twenty-sixth day of November, 1949,
do HEREBY ADOPT, ENACT AND GIVE TO OURSELVES THIS
CONSTITUTION

FUNDAMENTAL RIGHTS & DUTIES

The six Fundamental Rights of Indian Constitution along with the Constitutional Articles related to them are mentioned below:

- 1) Right to Equality (Article 14-18)
- 2) Right to Freedom (Article 19-22)
- 3) Right against Exploitation (Article 23-24)
- 4) Right to Freedom of Religion (Article 25-28)
- 5) Cultural and Educational Rights (Article 29-30)
- 6) Right to Constitutional Remedies (Article 32)

Article 51-A says that it shall be the duty of every citizen of India -

1. to abide by the Constitution and respect its ideals and institutions, the National Flag and the National Anthem;
2. to cherish and follow the noble ideals which inspired our national struggle for freedom;
3. to uphold and protect the sovereignty, unity and integrity of India;
4. to defend the country and render national service when called upon to do so;
5. to promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women;
6. to value and preserve the rich heritage of our composite culture;
7. to protect and improve the natural environment including forests, lakes, rivers and wildlife, and to have compassion for living creature;
8. to develop the scientific temper, humanism and the spirit of inquiry and reform;
9. to safeguard public property and to abjure violence;
10. to strive towards excellence in all spheres of individual and collective activity so that the nation constantly rises to higher levels of endeavour and achievements.
11. to provide opportunities for education to children between 6 - 14 years of age and duty as parents to ensure that such opportunities are being awarded to their child.

IMPORTANT PHONE NUMBERS (STD Code : 03664)

Principal	: Mobile : 9435801032 / 255677 (O) Residence : 255676
School Office	: 241078/255682
Headmaster	: Mobile : 9854147590 Office : 255679 Residence : 255681
Accountant	: Mobile : 7002086586 Office : 241267/255683
Emergency Contact No.	: 7578896678.
Ambulance (BGR Hospital)	: 255555.

School Main Gate (Block-I)	: 255684
School Main Gate (Block-II)	: 255685

VISITING HOURS WITH THE PRINCIPAL

MONDAY TO FRIDAY : Noon to 1:30 P.M.

SCHOOL TIMINGS

Bal Vatika I, II & III	: 8:35 A.M. to NOON
Classes- I to V	: 7:15 A.M. to 1:00 P.M.
Classes- VI to XII	: 7:15 A.M. to 1:35 P.M.

OFFICE TIMINGS

MONDAY TO FRIDAY	: 8:00 A.M. to 4:40 P.M.
LUNCH BREAK	: NOON to 1:00 P.M.
SATURDAY	: 8:00 A.M. to 2:00 P.M.

Website : www.dpsdhaligaon.com
Email ID : dpsdhaligaon2012@gmail.com
Email ID (Accounts Section) : dpsdhaligaonacdept2023@gmail.com

ACADEMIC CALENDAR : 2026-27

APRIL 2026						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

3rd April : Good Friday
 4th April : Non-Working Saturday
 7th April : World Health Day
 13th-16th April : Bohag Bihu
 22nd April : World Earth Day
 23rd April : World English Language Day

MAY 2026						
SUN	MON	TUE	WED	THU	FRI	SAT
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1st May : May Day & Buddha Purnima
 2nd May : Non-Working Saturday
 9th May : Tagore Jayanti
 10th May : Mother's Day
 27th May : Eid-ul-Zuha

JUNE 2026						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

5th June : World Environment Day
 21st June : Father's Day & International Yoga Day.
 22nd-30th June : Summer Vacation (Contd.)
 26th June : Muharram

JULY 2026						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1st-20th July : Summer Vacation
 20th July : School re-opens for teachers.
 21st July : School re-opens for students.

* All holidays will be re-confirmed one day before.

ACADEMIC CALENDAR : 2026-27

AUGUST 2026						
SUN	MON	TUE	WED	THU	FRI	SAT
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

7th August : National Handloom Day
 8th August : Kranti Din
 15th August : Independence Day
 22nd August : Non-Working Saturday

SEPTEMBER 2026						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

4th Sept. : Janmashtami
 5th Sept. : Teachers' Day
 12th Sept. : Sankar Dev Tithi
 21st Sept. : Sankar Dev Jayanti

OCTOBER 2026						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

2nd Oct. : Gandhi Jayanti
 3rd Oct. : Non-Working Saturday
 10th Oct. : World Mental Health Day
 17th-26th Oct. : Autumn Break
 18th Oct. : Kati Bihu
 25th Oct. : Lakshmi Puja
 27th Oct. : School Re-opens
 31st Oct. : Rashtriya Ekta Diwas

NOVEMBER 2026						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

7th Nov. : Non-Working Saturday
 8th Nov. : Diwali
 14th Nov. : Children's Day
 15th Nov. : Chhath Puja
 16th Nov. : Bodo Literary Day
 24th Nov. : Guru Nanak Jayanti
 26th Nov. : Constitution Day

* All holidays will be re-confirmed one day before.

ACADEMIC CALENDAR : 2026-27

DECEMBER 2026						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

2nd Dec. : Asom Divas
 10th Dec. : Human Rights Day
 25th Dec. : X-Mas
 25th Dec. - 31st Jan. : Winter Break (Contd.)

JANUARY 2027						
SUN	MON	TUE	WED	THU	FRI	SAT
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1st - 3rd Jan. : Winter Break
 4th Jan. : School re-opens
 12th Jan. : National Youth Day
 14th - 16th Jan. : Magh Bihu
 23rd Jan. : Parakram Diwas
 26th Jan. : Republic Day & Gwthar Bathou San
 30th Jan. : Martyrs' Day

FEBRUARY 2027						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

6th Feb. : Non-Working Saturday
 11th Feb. : Saraswati Puja

MARCH 2027						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

6th March : Maha Shiv Ratri
 8th March : Women's Day
 10th March : Eid-ul-Fitr
 22nd March : Dol Yatra

* All holidays will be re-confirmed one day before.

LIST OF HOLIDAYS FOR OFFICE

Sl. No.	HOLIDAYS	DATES
1	Good Friday	3 rd April 2026
2	Bohag Bihu	13 th -16 th April.
3	Buddha Purnima	1 st May.
4	Eid-ul-Zuha	27 th May.
5	Muharram	26 th June.
6	Janmashtami	4 th September.
7	Sankar Dev Tithi	12 th September.
8	Sankar Dev Jayanti	21 st September.
9	Gandhi Jayanti	2 nd October.
10	Autumn Break	17 th - 26 th October
11	Bodo Literary Day	16 th November.
12	Guru Nanak Jayanti	24 th November.
13	X-Mas	25 th December.
14	New Year's Day	1 st Jan. 2027
15	Magh Bihu	14 th - 16 th January.
16	Saraswati Puja	11 th February.
17	Maha Shiv Ratri	6 th March.
18	Eid-ul-Fitr	10 th March.
19	Dol Yatra	22 nd March.

N.B : The school office will remain closed on the above mentioned days.

HALLMARK OF A DIPSITE

Students of DPS Dhaligaon are expected to maintain certain code of conduct that is the hallmark of a true Dipsite:

- The motto of DPS is “Service Before Self” and in realisation of the same and extrapolation of the value education that we impart, students are expected to be empathetic towards the marginalised and the underprivileged. They should imbibe a noble ambition to render good to the society.
- It is the need of the hour for a Dipsite to be aware of the Fundamental Rights & Duties and pay due respect to the Constitution of the Nation. Every student of DPS Dhaligaon should realise the importance of Gender Equality.
- A Dipsite is expected to have a positive mind set with a broad outlook that enlightens others and so it is most important to cultivate reading habit that broadens one’s horizon of knowledge, ignites imagination, creativity and polishes the power of expression.
- A sound health ensures harmony of the body, mind and soul. So, every Dipsite should follow a proper health regime and stay mentally fit and happy which equate to holistic health. A strict eye on personal hygiene, use of sanitizer is a must. The appearance and get- up of a Dipsite and his/her body language set him/her apart from all others in a crowd.
- DPS Dhaligaon believes that every student in the campus is a potential future leader and hence expects the students to fearlessly voice their opinions and be vociferous about any issue in and around the campus.
- Every Dipsite should strive to be a fluent and effective communicator.
- Every Dipsite should adhere to the school codes and principles, value each and every property of the school and keep the face of the school campus ever radiant and bright. Preservation of a green environment and working in togetherness towards the conservation of Mother Nature should be the prime responsibility of a Dipsite.
- Along with academics, a Dipsite must actively participate in games/sports and other co-curricular activities and be enthusiastic to represent the school at various platforms and should strive to earn laurels for the school.
- Time management should be learnt at an early age as this is a crucial factor in ensuring success in one’s life.
- Every Dipsite should be fortified with a flaming enthusiasm to be self-disciplined, hard working , polite, sincere which would help him/her to fit in the frame of a good human.

GENERAL GUIDELINES FOR PARENTS / GUARDIANS

The school strongly believes that parents and guardians can play an active role in the process of overall development of the school. However, for better liaison between guardians and school administration, certain guidelines are framed as mentioned below:-

1. Parents are requested to review the pages of the Almanac daily and must countersign the remarks (if any) made by the school. Comments made by parents in the Almanac should be productive and confined strictly to the subject of student's work.
2. Any change of address or phone number must immediately be informed to the class teacher/office.
3. Parents are not allowed to enter classrooms during school hours, without the permission of the Headmaster/ Principal.
4. Leave for half day or any time during the school hours is not allowed.
5. Incase of any unavoidable work / situation / medical appointments during school hours, parents / guardians are requested not to send their wards to school on that day.
6. On any Test day, if the child has to leave the school after the test, he / she has to apply in written for the same and may leave only after obtaining the Headmaster's/Principal's permission.
7. While receiving a student during school hours, either parents or their authorised person need to produce the parents' copy of I-Card at the school gate.
8. The name, class and section of the students should be clearly marked on their belongings.
9. If a parent/ guardian feels that his / her ward is not making the desired progress, the Class Teacher/Headmaster should be contacted at the school.
10. If a parent has any suggestion or opinion, then the same can be communicated to the Headmaster/Principal.



- 11. Parents should sign the report card of their wards after every evaluation/examination. If the card is lost, a replacement will be made on payment of ₹100/-.
- 12. The school is a No-Tobacco zone. The same should be maintained.
- 13. Photography & videography inside the school campus are restricted.
- 14. Students should be encouraged to do their home work/assignment by themselves and practise conversation in English at home as well.
- 15. To discuss various scholastic and co-scholastic areas, the school holds Parents-Teachers Meetings at regular intervals which is notified in advance and the parents are requested to attend the same.
- 16. Crowding at the school gate is to be avoided for the smooth arrival and dispersal of students.
- 17. A Parents' body formed by the Principal, will actively endeavour to take the school to newer heights of excellence.

Statement by Parents :-

We have read all the rules and regulations of the school & we will abide by the same.

Signature :

Mother :

Father :



SCHOOL RULES FOR STUDENTS

1. Every student should reach school by 7:00 - 7:15 AM, and report to his/her class room directly before the Home-Room period starts. Students who report late to school and those who are improperly dressed may be sent back home with proper information to parents.
2. The warning bell is a signal for all to go to their respective classes. The second bell, which will follow the warning bell, is an indication for students to gather themselves, in silence, for assembly. All movements inside the school campus must be in an orderly manner.
3. Students should not move out of class without the out-going pass.
4. In the matter of personal hygiene, utmost care should be taken to practice a healthy lifestyle. It includes regular cutting of nails, getting the hair cut at regular intervals (except Sikh boys), polishing shoes and also wearing neat and clean uniform. School uniform should be worn on all working days and for all school functions / events.
5. Students should be extra careful in protecting school assets and maintaining the same well. In case of any damage caused by a student the same must be replaced by the parents or the necessary amount is to be paid to school. Repetition of such offence may lead to rustication of the student from the school.
6. Other than textbooks or library books, no book, magazine etc. should be brought to the school without Class Teacher's permission.
7. Cycles must be locked and kept in orderly manner in the cycle stand.
8. Students should not bring any money to school except, when asked for school related purpose.
9. Commuting to school riding on motor bikes/scooty is strictly prohibited
10. Students who come to school with escorts must not leave the school campus before the escort arrives to take them. In case of delay, they must wait at the **Art room (for block - I) & Library (for block - II)**.
11. **75% attendance** in a session is compulsory for a student to make him/her eligible to sit for the final examination.
12. A student will be marked present only if he/she remains present in school till 4th period.

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- *-----*
13. School PREFECTS, i.e. Student Council Members should wear their respective badges daily.
 14. Students must bring their tiffin consisting of nutritious food packed neatly. They must bring a clean napkin and a bottle of drinking water with them.
 15. Every student is advised to obey the instructions given from time to time by the members of the Student Council.
 16. **Practice of any School Programme should not be done in groups, anywhere outside the school premises.**
 17. It is advisable to students to carry paper soap/hand sanitizer for daily use.
 18. Students should wear I-cards everyday to school.
 19. Chewing gum or similar substances are prohibited.
 20. Students must speak in English as long as in the school campus.
 21. Any gift, cakes or chocolates on birthdays are not allowed.
 22. Students should not bring any vulnerable or sharp items to school.
 23. Bursting crackers, playing with colours & exchanging gifts are totally restricted.

The school authority reserves the right to take stern disciplinary action against any student in case of breach of any school rules.

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RULES CONCERNING LEAVE & ABSENCE

1. Leave will be granted only on prior information from parents/ guardians on the following grounds :
 - (a) student's sickness.
 - (b) serious illness or death of a relative.
 - (c) condolence visit if the student's presence is unavoidable according to custom.
 - (d) attending the marriage of his/ her own brother, sister or brother / sister of either parent.

***No leave will be granted during examinations.**
2. Parents must send the leave application to the class teacher in case of absence of students from school.
3. A student returning to school after suffering from an infectious or contagious disease should produce a Medical Fitness Certificate from a registered medical practitioner or from IOCL BGR Hospital. Students suffering from the following diseases must observe the prescribed period of quarantine before joining class.
 - (a) Chicken Pox: Till complete falling of the scabs (14 days).
 - (b) Cholera: Till the child is completely well.
 - (c) Measles: Two weeks after the rash disappears.
 - (d) Mumps: Until the swelling cures (about 30 days).
 - (e) Whooping Cough: Six Weeks (42 days).
 - (f) COVID - 19 : Till complete recovery.
4. Any student absent without sanctioned leave/information may be fined at the rate of ₹ 5/- per day upto consecutive 10 days. If he/she remains absent beyond this period, his/her name may be struck off from rolls. Re-admission may be granted at the discretion of the Principal.
5. When leave is planned, application should reach the class teacher at least two days before, if the child intends to avail the leave.
6. Confirmation regarding the granting of leave must be asked from the class teacher through almanac/over telephone.
7. In case of emergency or when the child is unable to attend school, leave application must be submitted on the day the child re-joins. However, the class teacher should be informed about it the same day over phone or WhatsApp message.

WITHDRAWAL

1. A clear calendar month's notice in writing or a month's fee in lieu of notice must be given before the pupil can be withdrawn.
2. Students leaving school in the month of Summer Vacation must pay the fee for the following month when school re-opens.
3. Transfer certificate will be issued only after clearance of all dues and submission of application.
4. Students may be asked to leave the school on any Disciplinary ground.
5. A student who repeats twice in the class will not be permitted to continue his / her studies in the school.

COMPUTER LABORATORY RULES

1. Students will use required programmes / websites under the guidance of the teacher.
2. Internet should not be used by students unless instructed by the teacher.
3. Playing games (online) / listening to music is restricted.
4. Students are not allowed to install any software.
5. All programmes should be closed before logging out.
6. Students should not store any personal file in the computer.

SAFETY IN OTHER LABORATORIES

1. Students are allowed to enter Labs & perform experiments only under the guidance of teachers.
2. Laboratory glassware are not to be used as containers for food or beverages.
3. Labels & instructions for using equipments must be read carefully.
4. Hands should be washed with soap after performing experiments.
5. Aprons should be worn during experimentations.

LIBRARY RULES

1. Books will be issued to the students from Class-III onwards for home reading.
2. Books will be issued for a period of 14 days and should be returned or re-issued on time. Re-issuing can be done only for once.
3. Magazines (other than the current issues) can be borrowed from the library for a maximum period of 7 days. Utmost care must be taken while handling them.
4. The magazines & books issued should be returned to library in good condition without any damage. If they are found to be marked, torn or damaged, the borrower will have to pay the price of the material or replace the same.
5. Books & reading materials, must be checked properly after being issued and before leaving the library. Any mark, damage or loss of pages should be brought to the notice of the librarian immediately.
6. Study materials must not be taken out of the library without getting them properly issued.
7. Students must obtain library clearance before leaving the Institution.
8. Students must not bring their personal books, bags and other belongings to the library.
9. Students may take out materials of their interest from the racks but must place them back in the right place / order.
10. A fine of ₹ 20/- per day will be charged from the borrower if the book is not returned to the library by 1 month from the date of issue.
11. If a book or any other library material is lost, the same may be purchased and deposited to library within 1 month of the date of issue or the price of the book/item has to be deposited to school's Accounts Section along with a fine of ₹ 100/- for each book/item.
12. All library dues should be cleared before receiving the answer sheets of the Final Examination.

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SCHOOL AWARDS

1. **Principal's award** for those students getting A1/1st position in the class for their overall performance in academics in classes - III to VIII / IX & XI respectively.
Criteria for Merit Certificate in Academics :
 - a) Bal Vatika-I to Class-II : No provision.
 - b) Classes-III to VIII : A1 Grade in all subjects under scholastic areas.
 - c) Class-IX : Overall 80% in all subjects under scholastic areas.
 - d) Class-XI : **Science, Commerce & Humanities** :
Overall 80% in all subjects under scholastic areas.
2. **Pro-Vice Chairman's Award** for the first three position holders of AISSE/ AISSCE from the streams of Science, Commerce & Humanities.
3. **Certificate for 100% attendance.**
4. **Six best athlete prizes for three boys and three girls from their respective levels i.e. III to V, VI to VIII and IX to XII.**
5. Rank holder's certificates to the 1st, 2nd & 3rd position holders in various Inter-House Competitions held in the school.
6. **Best House / 1st Position holder in**
 - a) Inter-House Cultural Competitions
 - b) Inter-House Sports Competitions
 - c) Inter-House Academic Achievements
7. **Chief Guest's Award** for the following achievers on the Annual Day Function:
 - (a) **Best Disciplined boy and girl** : Sub. Junior (III to V), Junior (VI to VIII) and Senior (IX to XII) sections of the school.
 - (b) **Best Improved boy and girl (Academics)** : Sub. Junior (III to V), Junior (VI to VIII) and Senior (IX to XII) sections of the school.
8. **Special Prize for unique achievement at regional/national level.**
9. **Recognition for good manners & exemplary behavior of students.**
10. Award to **Student of the Session.**
11. **Exemplary Parental Award.**

DISCIPLINARY MEASURES

Acts of Indiscipline	Steps Taken
1. Misconduct. 2. Late reporting. 3. Improper turnout. 4. Bunking classes. 5. Use of filthy language	* Oral counselling, written explanation or debarred from attending classes & sent back home with information to parents.
6. Damage of school property / others' personal belongings.	* Compensation to be paid in terms of commodity/cash.
7. Fighting/bullying or any unruly behaviour.	* Zero tolerance. * Information to parents. * The school may suspend a student for two weeks and in the worst case, may issue TC. * Cell phones, gadgets etc. (if found) are confiscated by the school. * If needed, further actions are taken as per school rules.
8. Unfair means during exams.	* Will be treated as per CBSE guidelines.

The school believes that every child has an essential goodness in him or her. Keeping this in mind, before taking any disciplinary action, the school prefers to address the concern through sensitisation, counselling and discussion with parents.

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ACTIVITY SCHEDULE BAL VATIKA - I, II & III



SL NO.	DATE	DAYS	BV-I	BV-II	BV-III
1.	22/04/26	Wednesday	----	----	Tear & Paste Activity
2.	20/05/26	Wednesday	Thumb impression Activity	Thumb impression Activity	English Action Song
3.	10/06/26	Wednesday	Hula hoop Activity	Balancing Activity	Balancing Activity
4.	29/07/26	Wednesday	Sorting & Sequencing	Sorting & Sequencing	Hula hoop Activity
5.	05/08/26	Wednesday	Hand impression Activity	Tear & Paste	Water Tub Activity
6.	12/08/26	Wednesday	Jaadui Pitara	Water Tub Activity	Jaadui Pitara
7.	26/08/26	Wednesday	Water Tub Activity	Animal Walk Activity	English/Ass/Hindi/Bodo story telling
9.	09/09/26	Wednesday	Animal Walk Activity	English Action song	Animal Walk Activity
10.	14/10/26	Wednesday	Balancing activity	Jaadui Pitara	Hindi Action song
11.	18/11/26	Wednesday	Fancy dress Activity	Fancy dress Activity	Thumb Impression
12.	19/11/26	Thursday	Fun with Maths	Fun with Maths	Fancy dress Activity
13.	26/11/26	Thursday	Hopscotch Activity	Cotton Dabbing	Nature walk
14.	09/12/26	Wednesday	Nursery Gym	Hopscotch Activity	Fun with Maths
15.	16/12/26	Wednesday	Cotton Dabbing	Vegetable Painting	Hopscotch Activity
16.	07/01/27	Thursday	Vegetable Painting	Nursery Gym	English Calligraphy
17.	21/01/27	Thursday	Nature Activity	Nature walk	Hindi Calligraphy

DIFFERENT EVENTS OF BAL VATIKA CLASSES

Sl. No.	Events	Month/Week
1.	Parent- Teacher Interactive Meet	1 st week of April, 26
2.	Mother's Day	2 nd week of May
3.	Green Day	1 st week of June
4.	Father's Day	2 nd week of June
5.	Yellow Day	4 th week of July
6.	Parent- Teacher Interactive Meet	4 th week of August
7.	Blue Day	4 th week of November
8.	Red Day	4 th week of December
9.	Parent- Teacher Interactive Meet	2 nd week of December
10.	Sports Day	3 rd week of December
11.	Grand Parents' Day	3 rd week of January, 27
12.	Bal Vatika Annual Show	2 nd week of February
13.	Parent- Teacher Interactive Meet	3 rd week of February

ASSESSMENT OF BAL VATIKA CLASSES (without any formal examination)

1. **Continuous observation of child's holistic development.**
 - a) Regular classroom activities.
 - b) Class response.
 - c) Communication skill
- 2) **Presentation of work –**
 - i) Regular class work.
 - ii) Regular practice work.
 - iii) Home assignment.
- 3) **Presentation of work on the basis of assignment given for assessment.**
- 4) **Participation in various extra-curricular activities.**

ACTIVITY SCHEDULE CLASSES : I & II (GROUP - A)



SL. No	DATES	DAYS	ACTIVITIES
1.	21.04.26	TUESDAY	DRAWING & COLOURING
2.	06.05.26	WEDNESDAY	ENGLISH CALLIGRAPHY
3.	19.05.26	TUESDAY	MEMORY GAME
4.	11.06.26	THURSDAY	FANCY DRESS
5.	27.07.26	MONDAY	ENGLISH POEM RECITATION
6.	07.08.26	FRIDAY	HINDI CALLIGRAPHY
7.	18.08.26	TUESDAY	ENGLISH STORY TELLING
8.	29.09.26	TUESDAY	HINDI POEM RECITATION
9.	06.10.26	TUESDAY	ASSAMESE/BODO CALLIGRAPHY
10.	15.10.26	THURSDAY	ENGLISH EXTEMPORE SPEECH
11.	03.11.26	TUESDAY	ASSAMESE/BODO POEM RECITATION
12.	19.11.26	THURSDAY	SOLO DANCE
13.	21.12.26	MONDAY	HINDI EXTEMPORE SPEECH
14.	22.01.27	FRIDAY	SALAD PREPARATION (CLASS -I) SANDWICH MAKING (CLASS - II)

INTER-HOUSE ACTIVITIES

Group-B (Classes III-V)




SL.NO.	DATES	DAYS	ACTIVITIES
1.	24/04/26	FRIDAY	Drawing & Painting
2.	15/05/26	FRIDAY	English Handwriting
3.	30/05/26	SATURDAY	Hindi Handwriting
4.	13/06/26	SATURDAY	Solo Song
5.	31/07/26	FRIDAY	Assamese/Bodo/Sanskrit Handwriting
6.	29/08/26	SATURDAY	English Story Telling
7.	31/10/26	SATURDAY	English Extempore Speech
8.	28/11/26	SATURDAY	Hindi Debate
9.	12/12/26	SATURDAY	Hindi Extempore Speech
10.	19/12/26	SATURDAY	Solo Dance
11.	22/01/27	FRIDAY	English Debate
12.	30/01/27	SATURDAY	Group Song

INTER-HOUSE COMPETITIONS
Groups : C & D (Classes : VI to VIII & IX to XII)

SL	Date & Day	Group : C (VI-VIII)	Group : D (IX-XII)
1	25/04/26 Saturday	English Extempore	English Extempore
2	09/05/26 Saturday	Hindi Extempore	Hindi Extempore
3	16/05/26 Saturday	Assamese Poem Recitation	Assamese Poem Recitation
4	06/06/26 Saturday	Bodo Poem Recitation	Bodo Poem Recitation
5	13/06/26 Saturday	Sanskrit Shloka Recitation	Sanskrit Shloka Recitation
6	25/07/26 Saturday	Solo Song	Solo Song
7	01/08/26 Saturday	Science/Maths Model	Science/Maths Model
8	29/08/26 Saturday	English Debate	English Debate
9	10/10/26 Saturday	Quiz	Quiz
10	31/10/26 Saturday	English Performance Poetry	English Performance Poetry
11	21/11/26 Saturday	Hindi Debate	Hindi Debate
12	28/11/26 Saturday	Hindi Skit	Hindi Skit
13	05/12/26 Saturday	Solo Dance	Solo Dance

SUPW AND CO-CURRICULAR ACTIVITIES

Socially Useful Productive Work (SUPW) contributes a lot in making a child skilled in various areas of his/her interest. So, the school has included various activities suitable for different age group of students. They are allowed to opt for any one activity at the beginning of the session for which one/two periods per week are set aside.

Group-A Classes - I & II	Group-B Classes - III to V	Group-C Classes - VI to VIII	Group-D Classes - IX & X
1. Music (Vocal)	1. Music (Vocal & Instrumental)	1. Music (Vocal & Instrumental)	1. Music (Vocal & Instrumental)
2. Dance	2. Dance	2. Dance	2. Dance
3. Art & Painting	3. Art & Painting	3. Art & Painting	3. Art
4. Football	4. Football	4. Table Tennis	4. Football
5. Cricket	5. Cricket	5. Carrom	5. Volleyball
6. Chess	6. Chess	6. Chess	6. Basketball
7. Badminton	7. Badminton	7. Badminton	7. Science Club
	8. Home Science (Craft, Gardening, Stitching, Decorating & Card Making.)	8. Home Science (Craft, Gardening, Stitching, Cooking & Decorating.)	8. Maths Club
	9. Maths & Science Club	9. Quiz Club	9. Quiz Club
	10. Quiz Club	10. Maths & Science Club	10. Chess
	11. Volleyball	11. Scouts & Guides	11. Table Tennis
		12. Football	12. Home Science (Craft, Gardening, Stitching, Cooking & Decorating.)
		13. Volleyball	13. NCC
		14. Basketball	14. Scouts & Guides

Wednesday	3 rd and 4 th periods	Classes - I & II
	6 th and 7 th periods	Classes - III to V
Friday	7 rd and 8 th periods	Classes - VI to VIII
Saturday	8 th period	Classes - IX & X

INTRAMURAL SPORTS COMPETITIONS

Sl. No	Event	Date	Day	Categories					
				Senior-IX –XII		Junior-VI-VIII		Sub Junior-III-V	
				Boys	Girls	Boys	Girls	Boys	Girls
1	Football	25.04.26	Saturday			√			
2	Volleyball					√			
3	Cricket	09.05.26	Saturday			√			
4	Basketball					√			
5	Kho-Kho	16.05.26	Saturday				√		
6	Volleyball					√			
7	Yoga	23.05.26	Saturday				√		
8	Basketball					√			
9	Football	30.05.26	Saturday	√					
10	Volleyball					√			
11	Kabaddi	06.06.26	Saturday		√				
12	Basketball			√					
13	Cricket	13.06.26	Saturday	√					
14	Basketball					√			
15	Volleyball	20.06.26	Saturday	√					
16	Football					√			
17	Football	25.07.26	Saturday					√	
18	Yoga								√
19	Cricket	01.08.26	Saturday					√	
20	Chess								√
21	Badminton	29.08.26	Saturday					√	
22	Kho-Kho								√
23	Badminton	10.10.26	Saturday						√
24	Kho-Kho							√	

- N.B. :**
- (i) All the matches will be held within school hours.
- (ii) Contact number of Sports teachers :
- a) Mr. B. Basumatary - 7002385784
- b) Mr. G. Sarkar - 9085962741
- c) Ms. S. Bordoloi - 9435739119

ACADEMIC CRITERIA FOR HOUSE POSITION

Classes III to V	Classes VI to VIII	Classes IX to XII	Points
A* in all subjects in both Terms I & II	A1 Overall Grade	91-100% (overall percentage)	10
A* in 5(five) Scholastic Subjects in both Terms I & II	A2 Overall Grade	81-90% (overall percentage)	8
A* in 4(four) Scholastic Subjects in both Terms I & II	B1 Overall Grade	71-80% (overall percentage)	6
A* in 3(three) Scholastic Subjects in both Terms I & II	B2 Overall Grade	61-70% (overall percentage)	4
A* in 2(two) Scholastic Subjects in both Terms I & II	C1 Overall Grade	51-60% (overall percentage)	2
A* in one Scholastic Subject in both Terms I & II	C2 Overall Grade	41-50% (overall percentage)	1
	D Overall Grade	Less than 40%	0



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HOLISTIC ASSESSMENT SYSTEM FOR CLASSES - I & II

Assessment system is as follows :

1. Two assessments will be conducted during the entire academic session.
2. During each assessment, both the scholastic and co-scholastic areas will be assessed.
3. The details of these areas are :

A) SCHOLASTIC AREAS Include the following subjects	B) CO-SCHOLASTIC AREAS Include the following areas/activities
1. English	1. Art Education
2. Hindi	2. Computer Science
3. Assamese/Bodo	3. Activity (SUPW)
4. Maths	4. Health and Physical Education
5. Evst	5. Discipline

4. Assessment Criteria for Scholastic Areas :

i) For the subjects (English, Hindi, Mathematics, Environmental Studies) the weightage will be 50 for each term, out of which 40 marks will be for written exam and 10 marks will be for oral exam.

ii) For Assamese and Bodo, the weightage will be 25 for each term, out of which 20 marks will be for written exam and 5 marks will be for oral exam.

5. Assessment Criteria for Co-Scholastic areas :

i) Assessment for the following areas will be done twice at the end of assessments, on day- to-day observation basis as well as on overall performance at the end of each assessment.

1. Art Education 2. Health and Physical Education 3. Activity (SUPW) 4. Discipline

ii) For Computer Science, two Assessments will be conducted for **Class II** and Grades will be allotted. There will be no Computer Science Assessment for Class-I. Weightage will be 25 for each assessment, out of which 20 marks will be for written assessment and 5 marks will be for practical. Total Marks will be converted to grades.

Promotion Criterion :

The students of classes I & II must score a minimum D grade for promotion to the next higher class.

Co-scholastic Grading Criteria :

GRADING CRITERIA (Co-scholastic Assessment)	A	B	C	D	E
	Exemplary	Proficient	Developing	Emerging	Beginner



EXAMINATION SYSTEM FOR CLASSES : III to V
AREAS OF ASSESSMENT – A. SCHOLASTIC AREAS B. CO-SCHOLASTIC AREAS
SCHOLASTIC AREAS OF ASSESSMENT

SUBJECTS

- 1. ENGLISH 2. HINDI 3. ASSAMESE / BODO/ SANSKRIT 4. SCIENCE**
5. MATHEMATICS 6. SOCIAL STUDIES 7. COMPUTER SCIENCE

CRITERIA OF ASSESSMENT

1. For subjects English, Hindi, Science, Mathematics & Social Studies:

- a) Number of Weekly Tests to be conducted during the entire session: Three (3)
- b) Full Marks (each test): 25 – Duration: 1 Hour
- c) Number of Terminal Examinations to be conducted during the entire session: Two (2)
- d) Full Marks (each Term): 50 – Duration: 2½ Hours
- e) Internal Assessment will be conducted for 20 Marks (Practical Activity – 10 Marks + Subject Enrichment Activities – 5 Marks + Note Book Submission – 5 Marks)

2. For subjects Assamese / Bodo / Sanskrit & Computer Science:

- a) Number of Weekly Tests to be conducted during the entire session: Two (2)
- b) Full Marks (each test): 25 – Duration: 1 Hour
- c) Number of Terminal Examinations to be conducted during the entire session: Two (2)
- d) Full Marks (each Term): 25 – Duration: 1½ Hours
- e) Internal Assessment will be conducted for 10 Marks (Practical Activity – 5 Marks + Subject Enrichment Activities – 2.5 Marks + Note Book Submission – 2.5 Marks)

* (No Re-test or Re-exam will be conducted for a Test or an Exam, missed)

3. COMPUTATION OF MARKS FOR ANNUAL RESULT CALCULATION

For subjects English, Hindi, Science, Mathematics & Social Studies:

- a) Best two Weekly Test marks out of three tests will be taken for calculation.
- b) Weekly Test (25+25), First Terminal Examination (50), Second Terminal Examination (50)
- c) 30% of total of best two Weekly Tests + 50% of First Terminal Examination + 80% of Second Terminal Examination will be calculated to obtain marks out of 80.
- d) Internal Assessment Marks out of 20 will be added to 80 to make the total marks for each subject as 100.

For subjects Assamese / Bodo / Sanskrit & Computer Science:

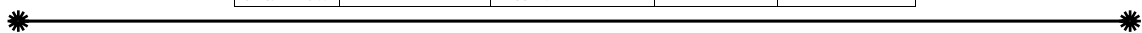
- a) Best (one) Weekly Test marks out of two tests will be taken for calculation.
- b) Weekly Test (25), First Terminal Examination (25), Second Terminal Examination (25)
- c) 30% of the best Weekly Test + 50% of First Terminal Examination + 80% of Second Terminal Examination will be calculated to obtain marks out of 40.
- d) Internal Assessment Marks out of 10 will be added to 40 to make the total marks for each subject as 50.

CO-SCHOLASTIC AREAS OF ASSESSMENT AREAS

- 1. ART EDUCATION 2. MUSIC/DANCE 3. ACTIVITY 4. PHYSICAL EDUCATION**
5. GENERAL KNOWLEDGE

After Final Computation of Marks for each subject of Scholastic areas, the marks will be graded as per the following criteria & For the above mentioned Co-scholastic areas, assessment will be conducted once at the end of the session. The performance of the students will be Graded on a five-point Grading Scale:

SCHOLASTIC AREAS			CO-SCHOLASTIC AREAS	
RANGE %	GRADE	REMARKS	GRADE	REMARKS
91-100	A1	OUTSTANDING	A	EXEMPLARY
81-90	A2	EXCELLENT	B	PROFICIENT
71-80	B1	VERY GOOD	C	DEVELOPING
61-70	B2	GOOD	D	EMERGING
51-60	C1	AVERAGE	E	BEGINNER
41-50	C2	FAIR		
33-40	D	MARGINAL		
32 & BELOW	E	ESSENTIAL REPEAT		



EXAMINATION SYSTEM FOR CLASSES : VI to VIII
AREAS OF ASSESSMENT – A. SCHOLASTIC AREAS B. CO-SCHOLASTIC AREAS
SCHOLASTIC AREAS OF ASSESSMENT

SUBJECTS

- | | | | |
|----------------|-------------------|---------------------------|------------|
| 1. ENGLISH | 2. HINDI | 3. ASSAMESE/BODO/SANSKRIT | 4. SCIENCE |
| 5. MATHEMATICS | 6. SOCIAL SCIENCE | 7. COMPUTER SCIENCE | |

CRITERIA OF ASSESSMENT

1. For subjects **English, Hindi, Science, Mathematics & Social Science:**

- a) Number of Weekly Tests to be conducted during the entire session: Three (3)
- b) Full Marks (each test): 30 – Duration: 1 Hour
- c) Number of Terminal Examinations to be conducted during the entire session: Two (2)
- d) Full Marks (each Term): 80 – Duration: 3 Hours
- e) Internal Assessment will be conducted for 20 Marks (Practical Activity – 10 Marks + Subject Enrichment Activities – 5 Marks + Note Book Submission – 5 Marks)

2. For subjects **Assamese / Bodo / Sanskrit & Computer Science:**

- a) Number of Weekly Tests to be conducted during the entire session: Two (2)
 - b) Full Marks (each test): 30 – Duration: 1 Hour
 - c) Number of Terminal Examinations to be conducted during the entire session: Two (2)
 - d) Full Marks (each Term): 40 – Duration: 1½ Hours
 - e) Internal Assessment will be conducted for 10 Marks (Practical Activity – 5 Marks + Subject Enrichment Activities – 2.5 Marks + Note Book Submission – 2.5 Marks)
- * (No Re-test or Re-exam will be conducted for a Test or an Exam, missed)

3. COMPUTATION OF MARKS FOR ANNUAL RESULT CALCULATION

For subjects **English, Hindi, Science, Mathematics & Social Science:**

- a) Best two Weekly Test marks out of three tests will be taken for calculation.
- b) Weekly Test (30+30), First Terminal Examination (80), Second Terminal Examination (80)
- c) 20% of total of best two Weekly Tests + 30% of First Terminal Examination + 55% of Second Terminal Examination will be calculated to obtain marks out of 80.
- d) Internal Assessment Marks out of 20 will be added to 80 to make the total marks for each subject as 100.

For subjects **Assamese / Bodo / Sanskrit & Computer Science:**

- a) Best (one) Weekly Test marks out of two tests will be taken for calculation.
- b) Weekly Test (30), First Terminal Examination (40), Second Terminal Examination (40)
- c) 20% of the best Weekly Test + 30% of First Terminal Examination + 55% of Second Terminal Examination will be calculated to obtain marks out of 40.
- d) Internal Assessment Marks out of 10 will be added to 40 to make the total marks for each subject as 50.

CO-SCHOLASTIC AREAS OF ASSESSMENT

1. ART EDUCATION 2. MUSIC/DANCE 3. ACTIVITY 4. PHYSICAL EDUCATION 5. GENERAL KNOWLEDGE

6. Environmental Education

After Final Computation of Marks for each subject of Scholastic areas, the marks will be graded as per the following criteria & For the above mentioned Co-scholastic areas, assessment will be conducted once at the end of the session. The performance of the students will be Graded on a five-point Grading Scale:

SCHOLASTIC AREAS			CO-SCHOLASTIC AREAS	
RANGE %	GRADE	REMARKS	GRADE	REMARKS
91-100	A1	OUTSTANDING	A	EXEMPLARY
81-90	A2	EXCELLENT	B	PROFICIENT
71-80	B1	VERY GOOD	C	DEVELOPING
61-70	B2	GOOD	D	EMERGING
51-60	C1	AVERAGE	E	BEGINNER
41-50	C2	FAIR		
33-40	D	MARGINAL		
32 & BELOW	E	ESSENTIAL REPEAT		

ASSESSMENT SYSTEM FOR CLASSES : IX & X

Assessment system is as follows :-

- i) To assess the scholastic areas, there will be weekly test, Half Yearly Exam & Annual Exam during the entire academic session.
- ii) Co-scholastic areas will be assessed once in a year during Annual Exam.
- iii) The details of these areas are :

A) SCHOLASTIC AREAS: include the following subjects	B) CO-SCHOLASTIC AREAS: include the following areas/activities
1. English	1. Art Education
2. Hindi/Assamese/Bodo/Sanskrit	2. Health and Physical Education
3. Mathematics	3. Work Education/Pre-Vocational Activity
4. Science	4. Discipline
5. Social Science	
6. Information Technology (For class X)	
7. Artificial Intelligence (For class IX)	

iv) Assessment Criteria for Scholastic Areas :

- > For the subjects under scholastic areas there will be three weekly tests conducted during the entire session. The weightage of each test will be 30 and duration will be 60 minutes. Two best test marks will be considered for Internal Assessment.
- > To calculate the final result of class IX for all subjects under scholastic areas, summation of Annual Exam (80 marks) and Internal Assessment (20 marks). However, for Information Technology/Artificial Intelligence, summation of Annual Exam (50 marks) and Practical (50 marks) is needed. Further, if any student fails in Science, Mathematics or Social Science, the marks obtained in Information Technology will replace the same.
- > Internal Assessment includes Weekly Test and Half Yearly Exam (5 marks) + Multiple Assessment (5 Marks) + Portfolio (5 Marks) + Subject Enrichment Activities (5 Marks) whereas, for Assamese and Bodo, Weekly Test and Half Yearly Exam (10 marks) + Portfolio (5 Marks) + Subject Enrichment Activities (5 Marks)

v) Assessment Criteria for Co-Scholastic Areas :

Grade will be given for the following areas once in the session, during the annual result.

1. Art Education
2. Health and Physical Education
3. Work Education/Pre-Vocational Activity
4. Discipline

However, the marks obtained will be graded in a five point grading scale.

vi) Grading Criteria :

SCHOLASTIC AREAS		CO-SCHOLASTIC AREAS	
RANGE	GRADE	GRADE	CONNOTATION
91-100	A1	A	EXEMPLARY
81-90	A2	B	PROFICIENT
71-80	B1	C	DEVELOPING
61-70	B2	D	EMERGING
51-60	C1	E	BEGINNER
41-50	C2		
33-40	D		
32 & BELOW	ESSENTIAL REPEAT		

ASSESSMENT SYSTEM FOR CLASSES - XI & XII

Assessment system is as follows :-

- i) To assess the scholastic areas, there will be weekly test, Half Yearly Exam & Annual Exam/Pre-Board Exams during the entire academic session.
- ii) The details of the scholastic areas are :

SCHOLASTIC AREAS include the following subjects	
1. ENGLISH	9. ACCOUNTANCY
2. PHYSICS	10. ECONOMICS
3. CHEMISTRY	11. BUSINESS STUDIES
4. BIOLOGY	12. ENTREPRENEURSHIP
5. MATHEMATICS	13. GEOGRAPHY
6. PHYSICAL EDUCATION	14. HISTORY
7. COMPUTER SCIENCE	15. HINDUSTANI MUSIC (VOCAL)
8. INFORMATICS PRACTICES	16. POLITICAL SCIENCE

iii) Assessment Criteria for Scholastic Areas :

- > For All the subjects there will be two weekly tests conducted during the entire session. The weightage of each test will be 30 marks and duration will be 60 minutes. The total marks of weekly tests will be added and will be calculated out of 100.
- > Half yearly & Annual Exam will be conducted consisting of Theory & Practical/Project as per marks allotted by CBSE for a particular subject.
- > The final result for class XI will be calculated by taking 25% of Weekly Tests + 25% of Half Yearly + 50% of Annual Exam.

iv) Grading Criteria :

SCHOLASTIC AREAS	
RANGE	GRADE
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
33-40	D
32 & BELOW	ESSENTIAL REPEAT



TENTATIVE DATES FOR HOLISTIC ASSESSMENT / TERMINAL EXAMINATION				
BAL VATIKA & CLASSES I & II				
HOLISTIC ASSESSMENT – I 14.09.2026 to 22.09.2026			HOLISTIC ASSESSMENT – II 01.03.2027 to 09.03.2027	
CLASSES – III to VIII				
FIRST TERMINAL EXAMINATION 14.09.2026 to 22.09.2026			SECOND TERMINAL EXAMINATION 25.02.2027 to 09.03.2027	
CLASSES IX - XII				
	IX	X	XI	XII
HALF YEARLY EXAMINATION	14.09.2026 TO 25.09.2026	14.09.2026 TO 25.09.2026	14.09.2026 TO 25.09.2026	14.09.2026 TO 25.09.2026
PRE BOARD - I EXAMINATION	-----	26.11.2026 TO 07.12.2026	-----	26.11.2026 TO 07.12.2026
ANNUAL/ PRE BOARD - II EXAMINATION	01.03.2027 TO 13.03.2027	14.12.2026 TO 08.01.2027	01.03.2027 TO 13.03.2027	14.12.2026 TO 08.01.2027

- NOTE :**
1. FOR CLASSES IX & XI : ANNUAL EXAMINATION
 2. FOR CLASSES X & XII : PRE BOARD EXAMINATION – I & II

PROMOTION CRITERIA (BV-XII)

1. It is mandatory for students to appear in all Tests/Term/Pre-Board Examination.
2. There will be no formal examination for Bal Vatika I to Class II
3. The students of class III onwards must score a minimum Grade- D for promotion to the next higher class.
4. In order to be declared as having passed, the final evaluation from classes IV to VIII, a student must obtain at least grade D in all subjects under scholastic areas.
5. In order to be declared as having passed, the final evaluation of class IX, a student must obtain at least 33% of sum of Annual Exam (80 marks) and Internal Assessment (20 marks) in 5 major subjects. However, for Information Technology/Artificial Intelligence, Sum of Annual Exam (50 marks) and Practical (50 marks), is needed.
6.
 - a) In order to be declared as having passed, the final evaluation of class XI, a student must obtain at least 33% marks in all subjects in Annual result. In case of subjects involving practical work, a candidate must obtain 33% marks in theory and in practical separately in addition to 33% marks in aggregate.
 - b) As per CBSE norms, there is provision of compartmental Exam for class IX to obtain 33% in two subjects & one subject for class XI students who fail.
 - c) Final result will be calculated based on 5 major subjects only.
 - d) The compartmental Exam is the substitute of Annual Exam.
7. Final Board results of classes X and XII are declared by the CBSE.





Weekly Test Code of Conduct & Rules for Classes : III - XII

1. The Weekly tests are compulsory to appear.
2. Weekly tests will be conducted generally on Tuesdays.
3. If the day of the test happens to be a non-working day, then the test will be held on the very next working day.
4. Weekly Test copies/answer scripts will be distributed / shown to students on the 8th day starting from test day.
5. Students, admitted late will be awarded marks as per school rules.
6. If a student is present in the school on the test day, he/she will have to appear in the test compulsorily.
7. Due to unavoidable circumstances, a Weekly test may be postponed / cancelled with proper notification.

WEEKLY TEST SCHEDULE FOR CLASSES : III to VIII

SL. NO.	DATE	DAY	III	IV	V	VI	VII	VIII
1	05.05.26	TUESDAY	ENGLISH - 1	HINDI - 1	SCIENCE - 1	ENGLISH - 1	SOCIAL SCIENCE - 1	HINDI - 1
2	12.05.26	TUESDAY	SOCIAL STUDIES - 1	SCIENCE - 1	ENGLISH - 1	SOCIAL SCIENCE - 1	MATHEMATICS - 1	SCIENCE - 1
3	19.05.26	TUESDAY	MATHEMATICS - 1	ENGLISH - 1	SOCIAL STUDIES - 1	MATHEMATICS - 1	HINDI - 1	A/B/S - 1
4	26.05.26	TUESDAY	A/B/S - 1	SOCIAL STUDIES - 1	MATHEMATICS - 1	HINDI - 1	SCIENCE - 1	ENGLISH - 1
5	02.06.26	TUESDAY	HINDI - 1	MATHEMATICS - 1	A/B/S - 1	SCIENCE - 1	A/B/S - 1	SOCIAL SCIENCE - 1
6	09.06.26	TUESDAY	SCIENCE - 1	A/B/S - 1	HINDI - 1	A/B/S - 1	ENGLISH - 1	MATHEMATICS - 1
7	16.06.26	TUESDAY	COMPUTER SCIENCE - 1	HINDI - 2	SCIENCE - 2	COMPUTER SCIENCE - 1	SOCIAL SCIENCE - 2	HINDI - 2
8	28.07.26	TUESDAY	ENGLISH - 2	SCIENCE - 2	COMPUTER SCIENCE - 1	ENGLISH - 2	COMPUTER SCIENCE - 1	SCIENCE - 2
9	04.08.26	TUESDAY	SOCIAL STUDIES - 2	COMPUTER SCIENCE - 1	ENGLISH - 2	MATHEMATICS - 2	HINDI - 2	COMPUTER SCIENCE - 1
10	11.08.26	TUESDAY	MATHEMATICS - 2	ENGLISH - 2	SOCIAL STUDIES - 2	HINDI - 2	SCIENCE - 2	ENGLISH - 2
11	10.11.25	TUESDAY	A/B/S - 2	SOCIAL STUDIES - 2	MATHEMATICS - 2	SCIENCE - 2	MATHEMATICS - 2	SOCIAL SCIENCE - 2
12	18.11.26	WEDNESDAY	HINDI - 2	MATHEMATICS - 2	A/B/S - 2	ENGLISH - 3	SOCIAL SCIENCE - 3	MATHEMATICS - 2
13	25.11.26	WEDNESDAY	SCIENCE - 2	A/B/S - 2	HINDI - 2	SOCIAL SCIENCE - 2	ENGLISH - 2	HINDI - 3
14	01.12.26	TUESDAY	COMPUTER SCIENCE - 2	HINDI - 3	SCIENCE - 3	MATHEMATICS - 3	COMPUTER SCIENCE - 2	A/B/S - 2
15	08.12.26	TUESDAY	ENGLISH - 3	SCIENCE - 3	COMPUTER SCIENCE - 2	HINDI - 3	A/B/S - 2	SCIENCE - 3
16	15.12.26	TUESDAY	SOCIAL STUDIES - 3	COMPUTER SCIENCE - 2	ENGLISH - 3	A/B/S - 2	HINDI - 3	COMPUTER SCIENCE - 2
17	22.12.26	TUESDAY	MATHEMATICS - 3	ENGLISH - 3	SOCIAL STUDIES - 3	SCIENCE - 3	MATHEMATICS - 3	ENGLISH - 3
18	06.01.27	WEDNESDAY	HINDI - 3	SOCIAL STUDIES - 3	MATHEMATICS - 3	COMPUTER SCIENCE - 2	SCIENCE - 3	SOCIAL SCIENCE - 3
19	12.01.27	TUESDAY	SCIENCE - 3	MATHEMATICS - 3	HINDI - 3	SOCIAL SCIENCE - 3	ENGLISH - 3	MATHEMATICS - 3

WEEKLY TEST SCHEDULE FOR CLASSES : IX TO XII

SL. NO	DATE	DAY	SUBJECT			
			IX	X	XI	XII
1	05.05.2026	TUESDAY	NO TEST	MATHEMATICS - 1	NO TEST	CHEM/ECO -1
2	12.05.2026	TUESDAY	SOCIAL SCIENCE - 1	SCIENCE - 1	NO TEST	ENGLISH - 1
3	19.05.2026	TUESDAY	INFORMATION TECHNOLOGY/AI - 1	HIN/ASSA/BODO/SAN - 1	NO TEST	PHY/ACCTY/GEO - 1
4	26.05.2026	TUESDAY	HIN/ASSA/BODO/SAN - 1	SOCIAL SCIENCE -1	NO TEST	BIO/B.ST/POL.SC -1
5	02.06.2026	TUESDAY	MATHEMATICS - 1	INFORMATION TECHNOLOGY - 1	NO TEST	P.ED - 1
6	09.06.2026	TUESDAY	SCIENCE - 1	ENGLISH - 1	PHY/ACCTY/GEO -1	MATHS/HIST -1
7	16.06.2026	TUESDAY	ENGLISH - 1	MATHEMATICS – 2	CHEM/ECO -1	EP/IP/C.SC - 1
8	28.07.2026	TUESDAY	NO TEST	SCIENCE – 2	ENGLISH -1	MUSIC - 1
9	04.08.2026	TUESDAY	SOCIAL SCIENCE - 2	HIN/ASSA/BODO/SAN – 2	EP/IP/C.SC -1	CHEM/ECO -2
10	11.08.2026	TUESDAY	INFORMATION TECHNOLOGY/AI - 2	SOCIAL SCIENCE -2	BIO/B.ST/POL.SC - 1	ENGLISH -2
11	18.08.2026	TUESDAY	HIN/ASSA/BODO/SAN - 2	INFORMATION TECHNOLOGY – 2	MATHS/HIST -1	PHY/ACCTY/GEO - 2
12	25.08.2026	TUESDAY	MATHEMATICS - 2	ENGLISH - 2	P.ED - 1	BIO/B.ST/POL.SC -2
13	01.09.2026	TUESDAY	NO TEST	MATHEMATICS – 3	MUSIC - 1	P.ED - 2
14	06.10.2026	TUESDAY	NO TEST	SCIENCE – 3	NO TEST	NO TEST
15	13.10.2026	TUESDAY	NO TEST	HIN/ASSA/BODO/SAN – 3	NO TEST	NO TEST
16	28.10.2026	WEDNESDAY	ENGLISH - 2	SOCIAL SCIENCE -3	CHEM/ECO -2	MATHS/HIST -2
17	03.11.2026	TUESDAY	SCIENCE - 2	INFORMATION TECHNOLOGY – 3	PHY/ACCTY/GEO -2	EP/IP/C.SC – 2
18	10.11.2026	TUESDAY	SOCIAL SCIENCE - 3	ENGLISH - 3	EP/IP/C.SC - 2	MUSIC - 2
19	18.11.2026	WEDNESDAY	INFORMATION TECHNOLOGY/AI - 3	NO TEST	ENGLISH - 2	NO TEST
20	25.11.2026	WEDNESDAY	HIN/ASSA/BODO/SAN - 3	NO TEST	BIO/B.ST/POL.SC - 2	NO TEST
21	01.12.2026	TUESDAY	MATHEMATICS - 3	NO TEST	P.ED - 2	NO TEST
22	08.12.2026	TUESDAY	SCIENCE - 3	NO TEST	MATHS/HIST -2	NO TEST
23	15.12.2026	TUESDAY	ENGLISH - 3	NO TEST	MUSIC - 2	NO TEST

SPECIAL FEATURES

Audio-Visual Class : All the classrooms of the school, starting from Play Group I to Class XII are well equipped with the Audio-Visual Aids. This has made the teaching learning process more effective and vibrant.

Guest Speaker Programme : From time to time, the school invites people specialized in various fields and alumni to conduct seminars/webinars to facilitate the students with their knowledge. Interactive sessions with the guests ensure better understanding of issues pertaining to the students' problems.

Maths Lab : A well equipped Maths Lab facilitates the learners to sharpen their Mathematical acumen. The learners take the advantage of the Lab to inculcate in them the practical know-how of the theories and principles of Mathematics.

Social Science Lab : The school also has a well-configured Social Science Lab wherein the learner gets ample scope to have a peep into the broader aspects of Geography, History and the Environment.

Literary Club : The Literary Club provides immense opportunities to unravel the talents of creative enthusiasts.

Online Classes : The school has a befitting platform for conducting online classes, interactive sessions & Parents-Teachers meet.

Koshish : 'Koshish' is a noble drive taken up by the school to help the underprivileged children of the society. Students and teachers enthusiastically participate in the charitable fund raising through various programmes for the cause.

Eco Club : The Eco Club initiates various environmental activities to sensitize the students towards the conservation of environment.

Swachhta Mission : The school is involved in not only keeping its campus, classrooms, staff rooms and office neat and clean but also maintaining the cleanliness of the surrounding areas and the students are well aware of the same. Learning by doing is the motto.

Scouts & Guides : Scouting & Guiding develops young children in achieving their full physical, intellectual, social and spiritual potentials and to encourage selfless service towards humanity and the Nation.

NCC : The National Cadet Corps has been introduced to develop discipline, leadership and a sense of adventure among the youth.

Alumni Association : This is one of the strongest platforms of Ex-Dipsites that contributes towards the welfare & progress of the school.

Parents-Teachers Association : This platform helps to maintain a good bonding between the school, teachers and the parents. The parents are the main stake holders and well wishers of the school. It is with their support, the school can reach newer heights of glory.

Gender Sensitisation & Counselling Cell : As per CBSE guidelines, this cell addresses the issues related to matters concerning gender and psychological counselling.

LIST OF SOME IMPORTANT COMPETITIVE EXAMINATIONS

1. **MATHEMATICS OLYMPIAD** (THE ASSAM ACADEMY OF MATHEMATICS): Assam Academy of Mathematics conducts Mathematics every year for once, (category-IX to XI) on the first Sunday in the month of May. The Academy also conducts Mathematics Olympiad every year usually in the first Sunday of September for three categories viz. Category-I (V and VI), Category-II (VII and VIII) & Category -III (IX to XI).
2. **NATIONAL TALENT SEARCH EXAMINATION** (N.T.S.E.) : N.T.S.E. (applicable for Classes- VIII, IX & X) is conducted by GOVT. OF INDIA and also Class VIII (for those children who are in Below Poverty Line category).
3. **THE GREEN OLYMPIAD** : This is an initiative of The Energy and Resources Institute (TERI) [classes IV to X]. Students are awarded with Merit and Distinction Certificate if they qualify for that.
4. **SCIENCE OLYMPIAD FOUNDATION** : Conducts the following tests for the subject enrichment of the students (Classes I-XII): National Science Olympiad (NSO), National Cyber Olympiad (NCO) International Mathematics Olympiad (IMO), International Social Science Olympiad (ISSO), International Commerce Olympiad (ICO) & International English Olympiad (IEO), International Hindi Olympiad (IHO), International General Knowledge Olympiad (IGKO).
5. **IAPT EXAM** : (Indian Association of Physics Teachers) : This exam is conducted for the students of Classes - XI & XII.
6. **NATIONAL SCIENTIFIC CREATIVITY COMPETITION** : It is a National Level Competition organised by the Ministry of Science & Technology to evaluate creativity & innovative scientific ideas.



SUMMER UNIFORM : GIRLS (APRIL - OCTOBER)

BAL VATIKA

- | | |
|---|---|
| 1. Half sleeve red shirt with small pointed collar. | 2. Red & white check tunic (A line), knee length. |
| 3. White socks with red stripes. | 4. Shoes - Black Velcro. White Velcro (Games Days.) |

Note : 1. WEDNESDAY - COLOURFUL DRESSES.
2. MONDAY & FRIDAY HOUSE T-SHIRTS & TRACK PANTS.

I - XII

- | | |
|---|---|
| 1. Half sleeve white shirt with DPS Logo with pointed collar. | 2. White box pleated skirts (for classes I to III) 1½ inches below the knee. |
| 3. Divided skirts (1½ inches below the knee length (for classes IV to XII)). | 4. White socks with bottle green stripes. |
| 5. Bottle green tie and belt. | 6. For class-I-III::Shoes- Black Velcro. White Velcro (Games days). |

Note : 1. For class-IV onwards: Shoes::Black with buckles. White Tennis (Games & Phy. Edu. days).
2. TUESDAY - COLOURFUL DRESSES FOR CLASSES I & II.

WINTER UNIFORM (NOVEMBER - MARCH)

BAL VATIKA

- | | |
|--|----------------------------------|
| 1. Red full sleeve shirt with red check tunic. | 2. Red leggings. |
| 3. V-Necked grey half sweater with red stripes round the neck. | 4. Red blazer with DPS logo. |
| 5. Red scarf/muffler/cap. | 6. White socks with red stripes. |
| 7. Shoes - Black Velcro. White Velcro (Games Days.) | |

Note : 1. WEDNESDAY - COLOURFUL DRESSES.
2. MONDAY & FRIDAY : COMPLETE TRACK SUIT.

I - III

- | | |
|--|--|
| 1. Full sleeve white shirt with DPS Logo & pointed collar. | 2. Grey trousers. |
| 3. V-necked pullover of bottle green colour with DPS logo. | 4. Grey socks with bottle green stripes. |
| 5. Bottle green scarf/muffler/cap. | 6. Bottle green tie and belt. |
| 7. Shoes - Black Velcro. White Velcro (Games Days.) | |

IV - XII

- | | |
|---|--|
| 1. Full sleeve white shirt with DPS Logo with pointed collar (without pocket). | 2. Grey high waist trousers. |
| 3. Bottle green blazer (single breasted) with school monogram on the breast pocket. | 4. Grey socks with bottle green stripes. |
| 5. Bottle green scarf/muffler/cap. | 6. Bottle green tie and belt. |
| 7. Black shoes with buckles. White Tennis shoes (Games & Phy. Edu. days). | |

Hair style :- Two plaits/pony tails with green ribbon/girder (long hair) and green hair band (short hair).

* WEARING ID-CARD IS COMPULSORY.

* FRIDAY : HOUSE T-SHIRT & TRACK PANTS (SUMMER) / TRACK SUIT (WINTER)
FOR BAL VATIKA, CLASSES I & II.

* SATURDAY : HOUSE T-SHIRT & TRACK PANTS (SUMMER) / TRACK SUIT (WINTER)
FOR CLASS III ONWARDS.

SUMMER UNIFORM : BOYS (APRIL - OCTOBER)

BAL VATIKA

- | | |
|---|---|
| 1. Half sleeve red shirt with small pointed collar. | 2. Red plain shorts (knee length). |
| 3. White socks with red stripes. | 4. Shoes - Black Velcro. White Velcro (Games Days.) |

Note : 1. WEDNESDAY - COLOURFUL DRESSES.
2. MONDAY & FRIDAY HOUSE T-SHIRTS & TRACK PANTS.

I - XII

- | | |
|--|-------------------------------|
| 1. Half sleeve white shirt with DPS Logo with pointed collar. | |
| 2. A. White shorts $1\frac{1}{2}$ inches below the knees. (for classes I to VII) | |
| B. White full trousers (for classes VIII to XII). | |
| 3. White socks with bottle green stripes. | 4. Bottle green tie and belt. |
| 5. For classes I - III :: Shoes- Black Velcro. White Velcro (Games days). | |

Note : 1. For class-IV onwards: Shoes::Black with lace. White Tennis (Games & Phys. Edu. days.)
2. TUESDAY - COLOURFUL DRESSES FOR CLASSES I & II.

WINTER UNIFORM (NOVEMBER - MARCH)

BAL VATIKA

- | | |
|--|----------------------------------|
| 1. Red check full sleeve shirt. | 2. Red full trousers. |
| 3. V-Necked grey half sweater with red stripes round the neck. | 4. Red blazer with DPS logo. |
| 5. Red scarf/muffler/cap. | 6. White socks with red stripes. |
| 7. Shoes - Black Velcro. White Velcro (Games Days.) | |

I - III

- | | |
|---|--|
| 1. Full sleeve white shirt with DPS Logo with pointed collar. | 2. Grey trousers. |
| 3. V-necked pullover of bottle green colour with DPS logo. | 4. Grey socks with bottle green stripes. |
| 5. Bottle green scarf/muffler/cap. | 6. Bottle green tie and belt. |
| 7. Shoes - Black Velcro. White Velcro (Games Days.) | |

IV - XII

- | | |
|---|--|
| 1. Full sleeve white shirt with DPS Logo with pointed collar (without pocket). | 2. Grey trousers. |
| 3. Bottle green blazer (single breasted) with school monogram on the breast pocket. | 4. Grey socks with bottle green stripes. |
| 5. Bottle green scarf/muffler/cap. | 6. Bottle green tie and belt. |
| 7. Black Shoes with lace (Games & Phy. Edu. days.) | |

* **Hair style** :- Normal, decent and short hair.

* **Sikh boys should wear green turbans only.**

* **WEARING ID-CARD IS COMPULSORY.**

* **FRIDAY : HOUSE T-SHIRT & TRACK PANTS (SUMMER) / TRACK SUIT (WINTER) FOR BAL VATIKA, CLASSES I & II.**

* **SATURDAY : HOUSE T-SHIRT & TRACK PANTS (SUMMER) / TRACK SUIT (WINTER) FOR CLASS III ONWARDS.**

SCHEDULE OF MORNING ASSEMBLY

CLASSES	SEC	DATES	DAYS	CLASSES	SEC	DATES	DAYS
XII	A	Apr. 1, 2, 6	Wed., Thu., Mon.	V	A	Nov. 11, 12, 19	Wed., Thu., Thu
	B	Apr. 8, 9, 10	Wed., Thu., Fri.		B	Nov. 23, 26	Mon., Thu.
	C	Apr. 20, 22, 23	Mon. Wed., Thu.		C	Nov. 30, Dec., 2	Mon., Wed.
	D	Apr. 27, 29, 30	Mon., Wed., Thu.	IV	A	Dec. 3, 7	Thu., Mon.
X	A	May 4, 6, 7	Mon., Wed., Thu.		B	Dec. 9, 10	Wed., Thu.
	B	May 11, 13, 14	Mon., Wed., Thu.		C	Dec. 14, 16	Mon., Wed.
	C	May 18, 20, 21	Mon., Wed., Thu.	III	A	Dec. 17, 21	Thu., Mon.
IX	A	May 25, 28, June 01	Mon., Thu., Mon.		B	Dec. 23, 24	Wed., Thu.
	B	June 3, 4, 8	Wed., Thu., Mon.		C	Jan. 4, 7	Mon., Thu.
	C	June 10, 11, 15	Wed., Thu., Mon.	II	A	Jan. 11, 13	Mon., Wed.
VII	A	June 17, 18, July 22	Wed., Thu., Wed.		B	Jan. 18, 20	Mon., Wed.
	B	July 23, 27, 29	Thu., Mon., Wed.		C	Jan. 21, 25	Thu., Mon.
	C	July 30, Aug. 3, 5	Thu., Mon., Wed.	I	A	Jan. 27	Wed.
VIII	A	Aug. 6, 10, 12	Thu., Mon., Wed.		B	Jan. 28	Thu.
	B	Aug. 13, 17, 19,	Thu., Mon., Wed.		C	Feb. 1	Mon.
	C	Aug. 20, 24, 26	Thu., Mon., Wed.	BV-III	A	Feb. 3	Wed.
VI	A	Aug. 27, 31, Sep. 2	Thu., Mon., Wed.		B	Feb. 4	Thu.
	B	Sep. 3, 7, 9	Thu., Mon., Wed.		C	Feb. 8	Mon.
	C	Sept. 28, 30, Oct. 1	Mon., Wed., Thu.	Dates on reserve : Feb. 10, 15 & 17, 2027			
XI	A	Oct. 5, 7, 8	Mon., Wed., Thu.	Special Assemblies			
	B	Oct. 12, 14, 15	Mon., Wed., Thu.	Bohag Bihu, May Day, Tagore Jayanti, World Environment Day, International Yoga Day, Bishnu Rabha Diwas, Dr. Bhupen Hazarika's Death Anniversary, Teachers' Day, Durga Puja, Diwali, Children's Day, Zubeen Garg's Death Anniversary, Quami Ekta Diwas, Constitution Day, Christmas & Magh Bihu.			
	C	Oct. 28, 29, Nov. 2	Wed., Thu., Mon.				
	D	Nov. 4, 5, 9	Wed., Thu., Mon.				

Note : Assembly may be cancelled/re-scheduled due to unavoidable circumstances.

FEE STRUCTURE FOR NON-BGR STUDENTS

CLASS	(ONE TIME) ONLY FOR NEW STUDENT		PER QUARTER			
	ADMISSION FEE	CAUTION MONEY (REFUNDABLE)	SPORTS/LIBRARY/ LAB/COMPUTER/ EXAM / CO-CURRICULAR FEE (A)	SMART CLASS FEE (B)	TUITION FEE (C)	TOTAL AMOUNT (A+B+C)
a) BV-1 to Class- I	20,000	5,000	1,125	420	12,205	13,750
b) Class II	20,000	5,000	1,125	420	12,480	14,025
c) Classes III, IV, & V	20,000	5,000	1,125	420	14,955	16,500
d) Classes VI, VII & VIII	20,000	5,000	1,125	420	16,605	18,150
e) Classes IX and X	20,000	5,000	1,125	420	19,630	21,175
f) Classes XI and XII	20,000	5,000	1,125	420	24,030	25,575

***Note**

1. Payment Schedule for :-
 - 1st Qtr. (April 1 to 15)
 - 2nd Qtr. (July 1 to 15)
 - 3rd Qtr. (October 1 to 15)
 - 4th Qtr. (January 1 to 15)

2. Payment is to be made through SBI Collect website only. No other mode of payment is accepted.

3. Admission Fee & Caution Money are to be paid (One time-only for new students) at the time of admission only.

FEE STRUCTURE FOR BGR STUDENTS (IOCL/CISF & DPS)

CLASS	(ONE TIME) ONLY FOR NEW STUDENT		PER QUARTER				TOTAL AMOUNT (A+B+C)
	ADMISSION FEE	CAUTION MONEY (REFUNDABLE)	SPORTS/LIBRARY/ LAB/COMPUTER/ EXAM / CO-CURRICULAR FEE (A)	SMART CLASS FEE (B)	TUITION FEE (C)		
a) BV-1, BV-2 and BV-3	15,000	5,000	875	420	5,107	6,402	
b) Classes I and II	15,000	5,000	875	420	5,107	6,402	
c) Classes III, IV, & V	15,000	5,000	875	420	5,107	6,402	
d) Classes VI, VII & VIII	15,000	5,000	875	420	5,107	6,402	
e) Classes IX and X	15,000	5,000	875	420	5,107	6,402	
f) Classes XI and XII	15,000	5,000	875	420	5,536	6,831	

***Note**

1. Payment Schedule for :-

1st Qtr. (April 1 to 15)

2nd Qtr. (July 1 to 15)

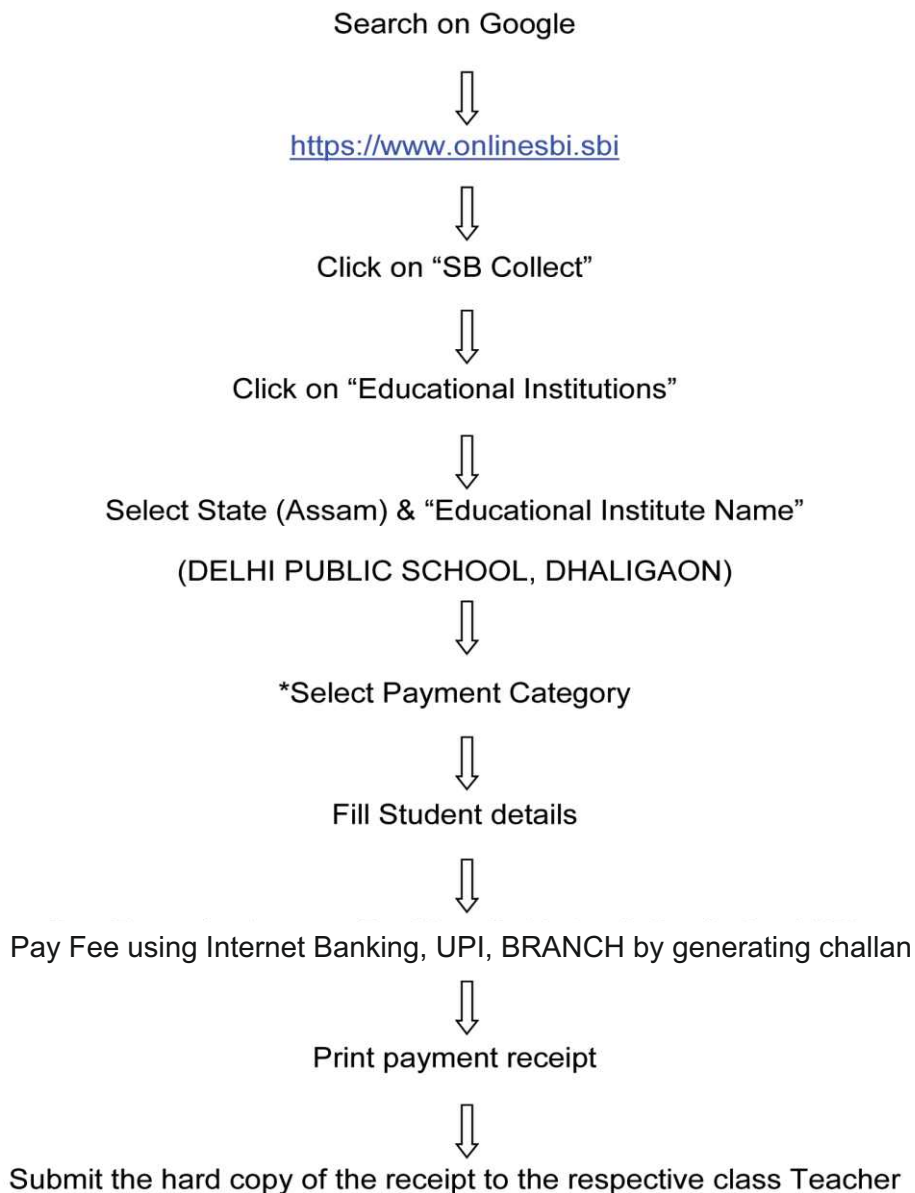
3rd Qtr. (October 1 to 15)

4th Qtr. (January 1 to 15)

2. Payment is to be made through SBI Collect website only. No other mode of payment is accepted.

3. Admission Fee & Caution Money are to be paid (One time-only for new students) at the time of admission only.

Steps to Pay Fee through SBI Collect for the Session 2026-27



***Note :-**

Payment Category includes all necessary fee for both NON-BGR, BGR (IOCL / CISF / DPS) class-wise. So, accordingly, category is to be selected for fee payment.



PRAYERS

MONDAY

Where the mind is without fear and the head is held high, where knowledge is free; where the world has not been broken up, into fragments, by narrow domestic walls; where words come out from the depth of truth, where tireless striving stretches its arms, towards perfection, where the clear stream of reason, has not lost its way, into the dreary desert sand of dead habit, where the mind is led forward by thee, into ever widening thought and action, into that heaven of freedom, my Father, let my country awake.

– *Rabindra Nath Tagore*

TUESDAY

God! help me to be patient and make those love me patient. Forgive and help them to forgive me, if I am unreasonable or demanding, or when I lose my temper over little things. When I am in the wrong, give me the grace to admit it wholly, neither offering excuses nor trying to shift the blame. Make me more honest in my thinking, more charitable in my opinions.

– *Cecil F. Alexander*

WEDNESDAY

Oh God, give us light to guide us, courage to support us,
And love to unite us. Help us to live in truth, to work for the good of all,
And to serve humanity with humility. Grant us wisdom to choose the right path
and strength to follow it always.

– *Dr. Sarvepalli Radhakrishnan*

THURSDAY

O Almighty, bless us with the eagerness to learn and grow.
Fill our minds with curiosity, and our hearts with determination.
Help us to work hard with sincerity,
And achieve success through honesty and discipline. Guide us to think creatively,
And act responsibly in all situations.
May we use education as a tool to build a better future for ourselves and our nation.

– *A. P. J. Abdul Kalam*

FRIDAY & SATURDAY

May He protect us both (teacher and student),
May He nourish us both,
May we work together with great energy,
May our learning be enlightening,
May we never hate each other.
Peace, peace, peace.

Source : Taittiriya Upanishad



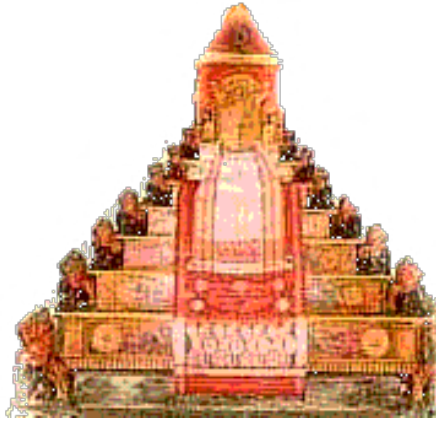
প্ৰাৰ্থনা

তুমি চিত্ত-বৃত্তি মোৰ প্ৰৱৰ্ত্তক নাৰায়ণ
তুমি নাথ মঞি নাথৱন্ত |
চৰণ-ছত্ৰৰ ছায়া দিয়া দূৰ কৰা মায়া
কৰা দয়া মোক ভগৱন্ত ||৬০

তুমি মোৰ অন্তৰ্য়ামী তযু ভূত্য ভৈলো আমি
জানি কৃপা কৰা হৃষীকেশ |
দাস্তে তৃণ তুলি লঞো যিমতে সেৱাত ৰঞো
দিয়ো মোক সেহি উপদেশ ||৬১

তুমি ভক্ত-কল্পতৰু বাহিৰে ভিতৰে গুৰু
তুমি বিনে নাহি মোৰ আৰ |
কৃপা কৰা হে হৰি চৰণত ৰক্ষা কৰি
দিয়া মোক সেৱা-বস-সাৰ ||৬২

তুমি হৰি কৃপাময় বাহিৰত গুৰু ৰূপে
অনুগ্ৰহ কৰি আছা মোক |
অন্তৰ্য়ামী গুৰু ৰূপে তাকে সত্য কৰা মোৰ
তযু নামে সদা ৰতি হৌক ||৬৩



आरज

सोरजि गिरि आफा ईसोर,
नोंनो हेफाजाब गिरि, नोंनो दैदेनगिरि,
नोंनो बासायगिरि, नोंनो दिनथिगिरि ।
जों फरायसा फोरनो बोर होदो,
सिगां थिडै आवगाय लांनो,
गोरों गोरा जानानै हारि माहारिखौ जौगाहोनो,
सुखु-दुखुआव हेफाजाब होलायनो ।
आरबाव जोंखौ फोरोंदो - बिमा बिफाखौ मान होग्रा
जानो,
नखरखौ लुखांनो, गावनि हादर
आरो माहारिखौ सुथुर निफ्राय बासायनो।
जोंनो बोर होदो-गावजों गाव गोरोब लायनानै सैथो
आरो गोथार लामाजों गोजौथिडै आवगायलांनो ।



प्रार्थना

हर देश में तू, हर वेष में तू, तेरे नाम अनेक तू एक ही है,
तेरी रंग भूमि यह विश्व धरा, हर खेल में, मेल में, तू ही तो है !!
सागर से उठा बादल बनकर, बादल से गिरा जल होकर के !!
फिर नहर बनी नदिया गहरी, तेरे भिन्न प्रकार तू एक ही है !!
हर देश में !

चीटी सा अणु परमाणु बना !!

हर जीव जगत का रूप लिया, कहीं पर्वत वृक्ष - विशाल बना !!
सौन्दर्य तेरा तू एक ही है, हर देश में !

यह दिव्य दिखाया है जिसने, वह है गुरुदेव की पूर्ण दया !!

टुकड़ा कहीं और न कोई दिखा !

बस मैं और तू सब एक ही हैं !!

हर देश में !

□□□





प्रार्थना

इतनी शक्ति हमें देना दाता
मन का विश्वास कमजोर हो ना
हम चलें नेक रस्ते पे, हमसे
भूलकर भी कोई भूल हो ना ॥

दूर अज्ञान के हों अंधेरे
तू हमें ज्ञान की रोशनी दे
हर बुराई से बचते रहें हम
जितनी भी दे भली ज़िन्दगी दे
बैर हो ना किसी का किसी से
भावना मन में बदले की हो ना ॥

हम ना सोचें हमें क्या मिला है
हम ये सोचें किया क्या है अर्पण
फूल खुशियों के बाँटें सभी को
सब का जीवन ही बन जाए मधुवन
अपनी करुणा का जल तू बहा के
कर दे पावन हर एक मन का कोना ॥

.....



POWER IN ME... I AM WONDERFUL

I like me.
I believe in me.
I was created by God,
 who never made
 anything badly.
His creation is wonderful...
So, I am wonderful.
Divine perfection is within me.
I love life,
I love people,
I have ability.
I can do things well.
 I am happy.
 I am grateful.
 I treat myself with respect.
As a child of God, I believe in me.



I will say,
I will sing
I am wonderful
I am wonderful
God created me
God is wonderful
My Mom is wonderful
My Dad is wonderful
My friends are wonderful
Teachers who teach me
They are so wonderful
The world is wonderful
So, why not I ?
I am so lovely
I am so beautiful
I am so wonderful
I will say,
I will sing
I am wonderful!!!

অসমৰ জাতীয় সংগীত

অ' মোৰ আপোনাৰ দেশ!
অ' মোৰ চিকুণি দেশ!
এনেখন শুবলা
এনেখন সুফলা
এনেখন মৰমৰ দেশ।।

অ' মোৰ সুৰীয়া মাত।।
অসমৰ সুৰদি মাত!
পৃথিৱীৰ ক'তো
বিচাৰি জনমটো
নোপোৱা কৰিলেও পাত।।

অ' মোৰ ওপজা ঠাই!
অ' মোৰ অসমী আই!
চাই লওঁ তোমাৰ
মুখনি এবাৰ,
হেঁপাহ মোৰ পলোৱা নাই।।



— লক্ষ্মীনাথ বেজবৰুৱা

নতুন নতুন সাহ

কথা : নতুন নতুন সাহ নিতে নিতে আহে –

নতুন নতুন সাহ, আহিল নতুন সাহ
আমাৰ বহল বুকুতে।
বগলীৰে বগা পাখি জিলিকে আকাশতে
জা-জাবৰ চিকুণাওঁ আমাৰ আপোন হাতে ॥

মৰা সুঁতিৰ ধল আনো শুকান শুকান মাটিতে
সমাজৰে পিটনিতে মাটি ঢালোঁ বঙতে।
পঢ়া-শুনাৰ চাকিটিক জ্বালোঁ উলাহতে
সেউজীয়া সপোন আঁকোঁ জিল্মিল্ জেউতিতে ॥

হেজাৰ যুগৰ একাৰকে আঁতৰাম নিজ হাতে
একতাৰে আগ বাঢ়োঁ জেউতিৰে বাটে বাটে।
সূৰ্য্যৰে ধেমালি ৰাঙলী চোতালতে
পুৰণিৰে গাত নাচে নতুনে উলাহতে ॥

— ড. ভূপেন হাজৰিকা



□□□

দিয়া ঘূৰাই দিয়া

দিয়া ঘূৰাই দিয়া
পৃথিৱী আমাৰ আমাক
আইতাৰে সাধু
তৰালি সৰা চোতাল
সেইয়াই লাগে আমাক
নালাগে ওলোটা পৃথিৱী
অ' আমি আমি়েই চোন
পৃথিৱী ভঙা আৰু গঢ়াৰ সপোন নতুন

আনা ঘূৰাই আনা
ধৰা নিভাঁজ হিয়াৰ
শেৰালি পাহিত দুভৰি থুনুক থানাক
সেইয়াই লাগে আমাক
নালাগে ওলোটা পৃথিৱী
অ' আমি আমি়েই চোন
পৃথিৱী ভঙা অৰু গঢ়াৰ সপোন নতুন

ক খ গ ঘ আৰু ঙ
পাটীগণিত আৰু কুঁহিপাঠ
পঢ়ালা পঢ়ি আছে
শিকানা শিকি আছে
এতিয়া কিয় দিয়া মৰণ আঘাত
বুৰঞ্জীৰে পাত লুটিয়ালে
আমাৰে মৰমে দিব সকীয়াই
যদিহে আমাৰে অস্তিত্ব নাই
তেনে বুৰঞ্জী কোনেও নেচায়

Touch It
Touch Your Freedom
Grab It, Hold it and Bring To Your Knees
Oh, with You
We all are with You
We make the World Shine like the Sun

That's it
Touch It
Touch Your Freedom
Grab It, Hold it and Bring To Your Knees
Oh, with You
We all are with You
We make the World Shine like the Sun

— জুবিন গাৰ্গ

□□□



आंनि उनदै अर.....

आंनि उनदै अर नायदो आं बिखौ जोंहोगोन,
आंनि उनदै अर नायदो आं बिखौ जोंहोगोन,
आंनि उनदै अर नायदो आं बिखौ जोंहोगोन,
जोंहोगोन.....जोंहोगोन.....जोंहोगोन ।

दननि सिडाव दोननाय नडा आं बिखौ जोंहोगोन,
दननि सिडाव दोननाय नडा आं बिखौ जोंहोगोन,
दननि सिडाव दोननाय नडा आं बिखौ जोंहोगोन,
जोंहोगोन.....जोंहोगोन.....जोंहोगोन ।

बि.टि.आर हादरनि सोरगिदिं आं बिखौ जोंहोगोन,
बि.टि.आर हादरनि सोरगिदिं आं बिखौ जोंहोगोन,
बि.टि.आर हादरनि सोरगिदिं आं बिखौ जोंहोगोन,
जोंहोगोन.....जोंहोगोन.....जोंहोगोन ।

आसाम हादरनि सोरगिदिं आं बिखौ जोंहोगोन,
आसाम हादरनि सोरगिदिं आं बिखौ जोंहोगोन,
आसाम हादरनि सोरगिदिं आं बिखौ जोंहोगोन,
जोंहोगोन.....जोंहोगोन.....जोंहोगोन ।

भारत हादरनि सोरगिदिं आं बिखौ जोंहोगोन,
भारत हादरनि सोरगिदिं आं बिखौ जोंहोगोन,
भारत हादरनि सोरगिदिं आं बिखौ जोंहोगोन,
जोंहोगोन.....जोंहोगोन.....जोंहोगोन ।

- X X X X X -

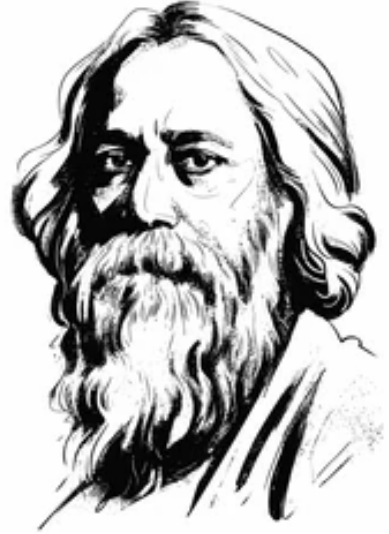


আগুনের পরশমণি

আগুনের পরশমণি ছোঁয়াও প্রাণে
এ জীবন পুণ্য করো
এ জীবন পুণ্য করো
এ জীবন পুণ্য করো
দহন-দানে আগুনের পরশমণি ছোঁয়াও
প্রাণে

আমার এই দেহখানি তুলে ধরো
তোমার ওই দেবালয়ের প্রদীপ করো
নিশিদিন আলোক-শিখা জ্বলুক গানে
আগুনের পরশমণি ছোঁয়াও প্রাণে
এ জীবন পুণ্য করো
এ জীবন পুণ্য করো
এ জীবন পুণ্য করো

আঁধারের গায়ে গায়ে পরশ তব
সারারাত ফোঁটাক তারা নব নব
নয়নের দৃষ্টি হতে ঘুচবে কালো,
যেখানে পড়বে সেথায় দেখবে আলো
ব্যথা মোর উঠবে জ্বলে উর্ধ্ব-পানে
আগুনের পরশমণি ছোঁয়াও প্রাণে
এ জীবন পুণ্য করো
এ জীবন পুণ্য করো
দহন-দানে
আগুনের পরশমণি ছোঁয়াও প্রাণে



— রবীন্দ্র নাথ ঠাকুর

□□□

कुछ करना है तो डटकर चल

कुछ करना है तो डटकर चल,
थोड़ा दुनिया से हटकर चल ।
लीक पर तो सभी चलते हैं,
कभी इतिहास को पलट कर चल ॥

बिना काम के मुकाम कैसा ?
बिना मेहनत के, दाम कैसा ?
जब तक न हासिल हो मंजिल
तो राह में, आराम कैसा ?

अर्जुन-सा, निशाना रख ।
मन में, न कोई बहाना रख ।
लक्ष्य सामने है, बस उसी पे ठिकाना रख ॥

सोच मत, साकार कर,
अपने कर्मों से प्यार कर ।
मिलेगा तेरी मेहनत का फल,
किसी और का न इंतज़ार कर ॥

जो चले थे अकेले,
उनके पीछे आज मेले हैं ।
जो करते रहे इंतजार, उनकी
जिंदगी में आज भी झमेले हैं ॥

- शीशपाल



UNESCO SONG WE SHALL OVERCOME

We shall overcome (3) some day
Oh ! deep in my heart, I do believe,
We shall overcome some day.

We shall live in peace (3) some day
Oh ! deep in my heart.....
we shall..... day

We'll walk in hand (3)
Oh ! deep in my heart

We are not afraid today (3)
Oh ! deep in my heart
We are not afraid today.



I Have a Dream

I have a dream, a song to sing
To help me cope with anything
If you see the wonder of a fairy tale
You can take the future even if you fail
I believe in angels
Something good in everything I see
I believe in angels
When I know the time is right for me
I'll cross the stream - I have a dream
I have a dream, a fantasy
To help me through reality
And my destination makes it worth the while
Pushing through the darkness still another mile
I believe in angels
Something good in everything I see
I believe in angels
When I know the time is right for me
I'll cross the stream - I have a dream
I'll cross the stream - I have a dream
I have a dream, a song to sing
To help me cope with anything
If you see the wonder of a fairy tale
You can take the future even if you fail
I believe in angels
Something good in everything I see
I believe in angels
When I know the time is right for me
I'll cross the stream - I have a dream
I'll cross the stream - I have a dream

– ABBA



SERVICE BEFORE SELF

Date :

Day :

Subject





Mental health matters, protect it

Date :	Day :
Subject	





Never waste food

Date :

Day :

Subject





Procrastination is the thief of time

Date :	Day :
Subject	





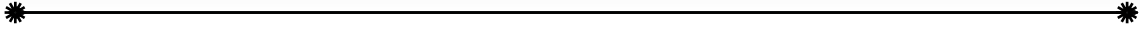
Practise gratitude

Date :

Day :

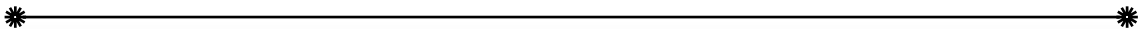
Subject





Donate happily to the needy

Date :	Day :
Subject	





Safeguarding the school property is our utmost duty

Date :	Day :
Subject	





Nothing better than 'please' and 'thank you'

Date :

Day :

Subject





Truth prevails over everything

Date :

Day :

Subject





Plant green, think green

Date :

Day :

Subject





A compassionate touch elevates self esteem

Date :

Day :

Subject





Take your stand against bullying and learn to say 'no' when need be

Date :

Day :

Subject





DELHI PUBLIC SCHOOL DHALIGAON
APPLICATION FOR LEAVE

Date:

1. Student's Name: Master/Miss

2. Class:Section:Roll No.:.....

3. Duration of leave applied: From.....to.....

4. Total No. of working days falling during the above mentioned period.....

5. Reason

.....

6. Please mention specification of tests/exams (if any) which fall during this period

.....

Name/Signature of Student

Signature of Parent

CT's Record and Recommendation

1. Date of receipt of Application

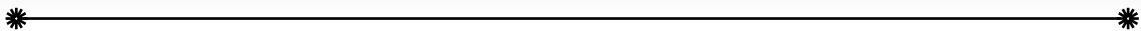
2. Class Teacher's Recommendation:

.....

.....

3. Order of In-charge/HM :





DELHI PUBLIC SCHOOL DHALIGAON
APPLICATION FOR LEAVE

Date:

1. Student's Name: Master/Miss

2. Class:Section:Roll No.:.....

3. Duration of leave applied: From.....to.....

4. Total No. of working days falling during the above mentioned period.....

5. Reason

.....

6. Please mention specification of tests/exams (if any) which fall during this period

.....

Name/Signature of Student

Signature of Parent

CT's Record and Recommendation

1. Date of receipt of Application

2. Class Teacher's Recommendation:

.....

.....

3. Order of In-charge/HM :



DELHI PUBLIC SCHOOL DHALIGAON

Request for Leave During School Time

Date:

Time:

1. Name: Master/Miss: _____

2. Class: _____ Section: _____ Roll No. _____

3. **REASON FOR LEAVE:**

4. Name of the accompanying person : _____

Relation with the student : _____

5. Contact No.: _____

6. **Remark of Class Teacher** : Recommended that the student may be/may

not be allowed to go due to _____

Signature _____

7. Order of In-charge / Headmaster / Principal : Student is allowed to / not allowed to go.

Signature _____

Name of the guard on duty : _____

Child went out at _____ AM/Noon/PM

Name/Sign of Student

Sign of the accompanying person

Sign of Guard

Date:

For CT's Record

Time:

Name of the student : _____

Class : _____ Section : _____ Roll No. : _____

Name of the accompanying person : _____

Relation with the child : _____

Order of In-charge / HM : Allowed / Not allowed to go home with the above
mentioned person.

Sign. : _____

* **Parents should authorize a person with Parent's Card
in case they fail to accompany the child.** *

DELHI PUBLIC SCHOOL DHALIGAON

Request for Leave During School Time

Date:

Time:

1. Name: Master/Miss: _____

2. Class: _____ Section: _____ Roll No. _____

3. **REASON FOR LEAVE:**

4. Name of the accompanying person : _____

Relation with the student : _____

5. Contact No.: _____

6. **Remark of Class Teacher** : Recommended that the student may be/may

not be allowed to go due to _____

Signature _____

7. Order of In-charge / Headmaster / Principal : Student is allowed to / not allowed to go.

Signature _____

Name of the guard on duty : _____

Child went out at _____ AM/Noon/PM

Name/Sign of Student

Sign of the accompanying person

Sign of Guard

Date:

For CT's Record

Time:

Name of the student : _____

Class : _____ Section : _____ Roll No. : _____

Name of the accompanying person : _____

Relation with the child : _____

Order of In-charge / HM : Allowed / Not allowed to go home with the above
mentioned person.

Sign. : _____

* **Parents should authorize a person with Parent's Card
in case they fail to accompany the child.**



QUARTERLY ASSESSMENT OF STUDENT

JUNE-2026

Remarks :

Class Teacher's Sign. -----

Parent's Sign.....

SEPTEMBER-2026

Remarks :

Class Teacher's Sign. -----

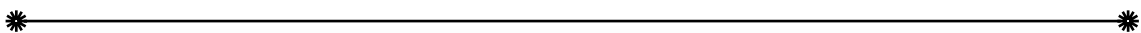
Parent's Sign.....

JANUARY-2027

Remarks :

Class Teacher's Sign. -----

Parent's Sign.....



STUDENT'S CLASS ROUTINE

Day	Period				Period			
	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th
MONDAY								
TUESDAY								
WEDNESDAY								
THURSDAY								
FRIDAY								
SATURDAY								
B R E A K								

N.B. :- Students should fill in the class routine with pencil.